

Sample solar retailer written statement for solar PV systems

Please note that the document below is an example only and not an official form and should not be filled out and used to submit information to the Clean Energy Regulator.

Instead, please make sure that your organisation's solar retailer written statement contains all the fields and content listed below.

Where the solar retailer written statement has options to select from, the person making the statement must ensure the appropriate option is selected as it relates to the installation.

Retailer detail

Retailer company name
(legal entity name)

Retailer ABN

Retailer representative
first name and surname

Position held

Retailer written retailer statement

I **(insert name)** am the authorised representative of **(insert retailer legal entity name and ABN)** that sold the solar PV system to

(insert owner name) and verify that:

- **(insert name of installer)** installed the unit at **(insert installation address)** and they are an employee or subcontractor of **(insert retailer name)**
- that the unit will perform in accordance with the contract **(or the quote accepted)** for the sale of the unit to the owner of the unit, except to the extent that that performance is prevented by circumstances outside the solar retailer's control
- that the unit is complete and generating electricity or capable of generating electricity
- that if grid connected the unit is connected to the grid or **(insert retailer name)** has completed its obligations under the contract (or quote accepted) relating to the connection of the unit to the grid
- **(insert retailer name)** provided information in writing to **(insert owner name)** about feed in tariffs and export limits for the unit and it is true, correct and complete
- **(insert retailer name)** provided information in writing to the owner of the unit about one or more of the following of the unit, expected payback period or expected energy savings or expected cost savings and that information is true, correct and complete.
- any actual or potential conflicts of interest of **(insert retailer name)** relating to the sale or installation of the unit, or the creation of certificates for the unit, including any conflicts of interest in relation to persons or entities related to **(insert retailer name)**, have been disclosed to **(insert owner name)** and managed appropriately.
- a declaration deeming **(insert retailer name)** ineligible to make statement under regulation 20AH is not in effect on the day the statement is given.

I declare that the above statements are true, correct and complete and understand that penalties apply under the *Renewable Energy (Electricity) Act 2000* and Renewable Energy (Electricity) Regulations 2001 for providing false or misleading information. I understand that giving false or misleading information is a serious offence under the Criminal Code Act 1995.

Retailer representative full name

Retailer representative position

Witness name

Retailer representative signature

Witness signature

Signature date

Signature date