



Sample small-scale technology certificate assignment form and compulsory written statements for solar battery systems

This document is an example only and not an official form. It should not be filled out and used to submit information to the Clean Energy Regulator.

Instead, please make sure that your organisation's small-scale technology certificate (STC) assignment form contains all the fields listed below, including the mandatory declaration.

Where the designer, installer and battery retailer written statements have options to select from, registered agents must ensure the appropriate option is selected by the person making statements.

Registered agents can customise their own written statements to incorporate additional explanatory text (including privacy declarations), company logos and other features such as GST status.

Version history

| Version | Date |
|---------|--------------|
| 1.0 | 25 June 2025 |



System owner details

Businesses

| | |
|------------------------|--|
| First name and surname | |
| Company name | |
| ACN and ABN | |
| Position | |
| Phone | |
| Email | |
| Postal address | |

Individuals

| | |
|------------------------|--|
| First name and surname | |
| Phone | |
| Email | |
| Postal address | |



Installation details

| | | | |
|---|--|--|--|
| Installation address | | Additional address details (property name, location information etc) | |
| Installation date | | Type of connection to the electricity grid | |
| Is there an existing solar PV installation at this address | | Property type | |
| Is the solar battery system part of, or capable to be part of a Virtual Power Plant/ (VPP) | | Single or multi-story | |
| Nominal capacity (kWh) of your solar battery system | | Usable capacity (kWh) of your solar battery system | |
| National Metering Identifier (NMI) | | Was a solar battery retailer involved in the procurement and installation of the system | |
| Has the installer changed default manufacturer setting of the solar battery storage system | | | |



System component details

| Solar battery details | | Inverter details | |
|------------------------------|--|---|--|
| Brand | | Brand | |
| Model | | Model | |
| Series | | Series | |
| Number of Solar batteries | | Are inverters being added as part of the solar battery system | |
| Solar battery serial numbers | | Number of inverters | |
| | | Inverter serial numbers | |



Mandatory declaration

I am the owner of the solar battery system mentioned in this STC Assignment form and I agree to assign my right to create STCs to **(insert registered agent's name)**.

I have not previously assigned or created any STCs for this solar battery system. I understand that this system is eligible for **(insert number)** STCs and in exchange for assigning my right to create STCs I will receive a **(insert financial incentive)** from the **(retailer, installer or agent)**.

I am aware that penalties can be applied for providing false or misleading information in this form under the *Renewable Energy (Electricity) Act 2000*.

System owner full name

Witness full name

System owner signature

Witness signature

Signature date

Signature date



Designer, installer and electrician details

| Installer | Designer | Electrician |
|---------------------------|----------------------|-----------------------------|
| Full name | Full name | Full name |
| | | |
| Company name | Company name | Company name |
| | | |
| Phone | Phone | Phone |
| | | |
| Email | Email | Email |
| | | |
| Address | Address | Address |
| | | |
| Accreditation number | Accreditation number | Licensed electrician number |
| | | |
| Accreditation type | Accreditation type | |
| | | |
| Electrical licence number | | |
| | | |



Retailer detail

| | |
|---|--|
| Retailer company name (legal entity name) | |
| Retailer ABN | |
| Retailer representative first name and surname | |
| Position held | |

Designer written statement

I (**designer name | accreditation number | accreditation type**) was the accredited designer of the solar battery component of the solar system installed at (installation address) and verify that I hold the appropriate accreditation type in relation to the design of the unit and the design complies with all relevant requirements of the accreditation scheme under which I am accredited.

I declare that the above statements are true, correct and complete and understand that penalties apply under the *Renewable Energy (Electricity) Act 2000* and Renewable Energy (Electricity) Regulations 2001 for providing false or misleading information. I understand that giving false or misleading information is a serious offence under the Criminal Code Act 1995.

Designer full name

Witness name

Designer signature

Witness signature

Signature date

Signature date



Installer written statement

I (**installer name** | **accreditation number**) was the accredited installer and hold the appropriate Solar Accreditation Australia accreditation type (**grid connected** or **stand-alone**) for the solar battery component of the solar PV system installed at (**installation address**) and verify that:

- I complied with the relevant installation requirements of that accreditation.
- all local, State or Territory government requirements have been met for the installation of the battery.
- if the unit is grid-connected the solar battery, and the inverter used in the installation of the solar battery, is capable of connecting (directly or indirectly) to external entities in a manner that would enable the battery and that inverter to respond to remote signals
- I have provided the owner of the battery with copies of any documents required by the laws of the jurisdiction in which the battery was installed certifying that the installation of the battery complies with the relevant laws relating to safety and technical standards.
- I have a copy of the design of the battery, and
 - ☐ The design was not modified during the installation of the battery and it was installed in all material aspects, in accordance with the design, **or**
 - ☐ The design was modified during the installation of the battery and the modifications were consistent with all relevant requirements of the accreditation scheme for the design of the battery and that the battery was installed, in all material aspects, in accordance with the modified design
- the battery will perform consistently with the design **or** modified design (as applicable)
- if the installation of the battery uses an inverter, the model of inverter used in the installation, when the battery was installed, meets the following requirements:
 - the model is included in the list of approved inverters (as existing from time to time) that is published by the Clean Energy Council;
 - the model is not declared ineligible by the Clean Energy Regulator;
 - a recall notice has not been issued for the model under subsection 122(1) of the Australian Consumer Law (compulsory recall of consumer goods); and
 - section 128 of the Australian Consumer Law (voluntary recall of consumer goods) does not apply in relation to the model
- if the battery connected (solar PV) small generation unit is connected (directly or indirectly) to the grid, that, at the time the battery was installed, the model of inverter used in the installation of the battery complied with *Australian/New Zealand Standard AS/NZS 4777.2:2020, Grid connection of energy systems via inverters, Part 2: Inverter requirements*, published jointly by, or on behalf of, Standards Australia and Standards New Zealand (as existing from time to time) I was on-site to install **or** supervise the installation of the battery in accordance with the accreditation scheme under which I am accredited
- I have and can provide evidence demonstrating that I have met the on-site attendance obligations in accordance with the accreditation scheme under which I am accredited

I declare that the above statements are true, correct and complete and understand that under the Renewable Energy (Electricity) Act 2000 and Renewable Energy (Electricity) Regulations 2001 penalties apply for providing false or misleading information. I understand that giving false or misleading information is a serious offence under the Criminal Code Act 1995.



Installer full name

Witness name

Installer signature

Witness signature

Signature date

Signature date



Retailer written retailer statement

I **(insert name)** am the authorised representative of **(insert retailer legal entity name and ABN)** that sold the solar battery unit to **(insert owner name)** and verify that:

- **(insert name of installer)** installed the unit at **(insert installation address)** and they are an employee or subcontractor of **(insert retailer name)**
- the battery will perform in accordance with the contract (or the quote accepted) for the sale of the battery to the owner of the battery, except to the extent that performance is prevented by circumstances outside the solar battery retailer's control
- **(insert retailer name)** reasonably believes that the battery will remain installed at the premises until after the end of 2030, or the duration of the warranty period, whichever is the later
- the battery is complete, and storing and delivering electricity **or** capable of storing and delivering electricity
- that a solar PV system is present at the address and the solar battery is appropriately sized for that system
- if grid connected, the unit has been connected to the grid **or** **(insert retailer name)** has completed the battery retailer's obligations under the contract (or quote accepted) relating to the connection of the small generation unit to the grid
- if grid connected **(insert retailer name)** confirms that the battery sold is Virtual Power Plant capable
- **(insert retailer name)** provided information in writing to the owner of the battery about one or more of the following of the unit
 - » the expected payback period;
 - » the expected energy benefits;
 - » the expected cost savings;
- **(insert retailer name)** provided information in writing to the owner of the battery about:
 - the feed in tariffs and export limits for the small generation unit;
 - » the appropriate size of the battery relative to the size of the solar (photovoltaic) module; and
 - » the appropriate size of the inverter used in the installation of the battery and the solar (photovoltaic) module; and
 - » the current and expected electricity needs of the premises at which the small generation unit is installed; and
 - » whether any additional equipment, software applications or other technology would be required to enable the owner of the battery to participate in a virtual power plant; and
 - » the expected performance of the battery within the warranty period and in accordance with the conditions of the warranty; and
 - » if the battery retailer, or responsible person for the battery, is covered by a registered modern slavery statement within the meaning of the Modern Slavery Act 2018—how the owner of the battery may access the statement;
- that the information provided as mentioned is true, correct and complete



- that any actual or potential conflicts of interest of the battery retailer relating to the sale or installation of the battery, or the creation of certificates for the small generation unit, including any conflicts of interest in relation to persons or entities related to the battery or the small generation unit, have been:
 - » disclosed to the owner of the battery; and
 - » managed appropriately;
- that a declaration under regulation 20AH is not in effect in relation to the battery retailer on the day the statement is given

I declare that the above statements are true, correct and complete and understand that penalties apply under the *Renewable Energy (Electricity) Act 2000* and Renewable Energy (Electricity) Regulations 2001 for providing false or misleading information. I understand that giving false or misleading information is a serious offence under the Criminal Code Act 1995.

Retailer representative full name

Retailer representative position

Witness name

Retailer representative signature

Witness signature

Signature date

Signature date