

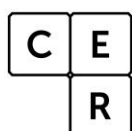
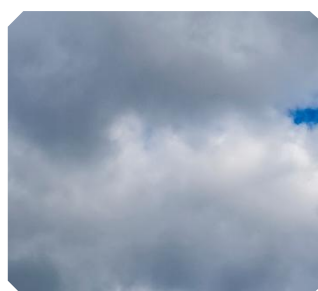


Australian Government
Clean Energy Regulator

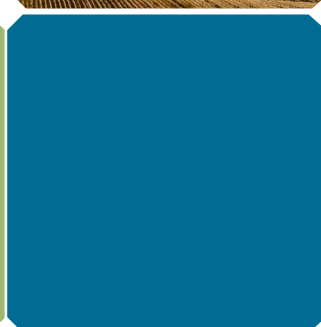
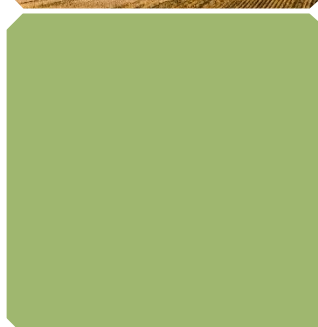
Online Services user guide

Renewable Electricity
Guarantee of Origin

V1 3 September 2026



**Guarantee
of Origin**





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Introduction

This guide explains how to complete key processes in Online Services for participants in the Renewable Electricity Guarantee of Origin (REGO). It includes stepped instructions and screenshots to help you submit applications and manage your certificates.

Before you begin

Familiarise yourself with [Guarantee of Origin user access and permissions guide](#)¹.

You may need to switch accounts to make sure you're acting on behalf of your registered organisation.

Make sure you're:

- logged in to [Online Services](#)²
- using the correct account
- aware of the [system validation messages](#) to help you resolve error messages that you may encounter when submitting applications.

Edit a facility record

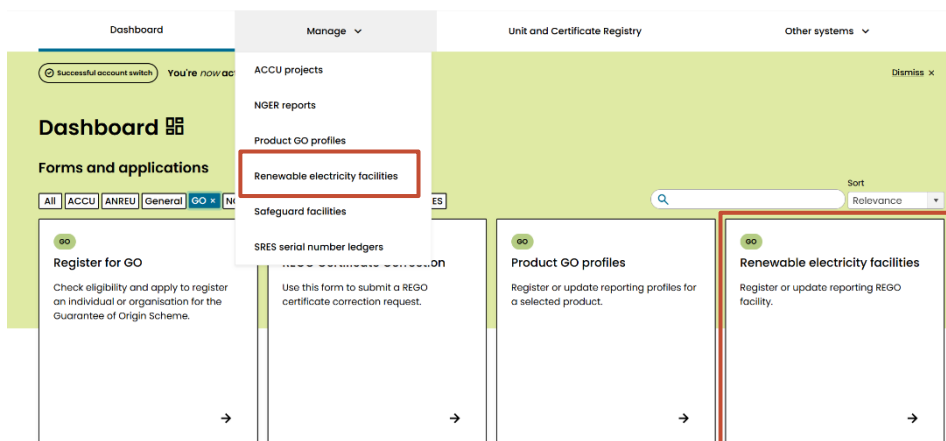
Follow these steps to apply to vary your facility record by submitting a variation application in Online Services.

You'll use this process if there are changes to your facility that we need to be made aware of.

Once you've submitted the application, we will check to make sure you've provided the information we need and make sure your facility is still eligible.

Step 1: Start a variation application

1. From the dashboard or the Manage tab, select **Renewable electricity facilities**.



¹ https://cer.gov.au/document_page/guarantee-origin-user-access-and-permissions-guide

² <https://onlineservices.cer.gov.au/>



2. Select the facility you want to edit.

Home > Renewable electricity facilities

Renewable electricity facilities

Register or update information for a REGO facility.

[Add a new facility](#)

[Continue generation and certificate upload](#)

Name	ID	Type	Location	Facility status	Actions
Example - Wind - ACT	RF-26-K4L197660876	RET accredited power station	ACT	Registered	

3. Select **Facility details** from the list on the left of the screen.
4. Select **Edit facility**.

Example - Wind - ACT

View or edit information to manage your RET accredited power station facility.

[Go to generation and certificate upload](#)

Registered RET accredited power station RF-26-K4L197660876

In this facility

Overview

Facility details

Key information

Locations

Eligible energy sources

Ineligible energy sources

Related applications

Facility details

Last updated 2 minutes ago

Registered facility
19 Aug 2026 - present
Registered on 19 Aug 2026

Certificates
Can claim REGOs

Key information

Name	Updated	Actions
Accredited power station *	19 Aug 2026	View
Calculation methodology *	19 Aug 2026	View

[Generate PDF](#) [Edit facility](#)

5. In the confirmation pop-up, select **Edit facility** to create a new application.

Edit facility

By editing this facility, **Example - Wind - ACT**, this will create a new related application.

Are you sure you want to continue?

[Cancel](#) [Edit facility](#)

Step 2: Update the facility details

Update the sections you need to change:

- Select **Edit** to update an existing section.
- Select **Delete** to remove a section (some parts require at least one section to be included, such as locations).



- Select **Add** to include a new section.
- Select **Change** to update the facility name. If you receive an error message, refer to the [trouble shooting section](#) to help resolve the issue.

Each section has a status to let you know whether you need to provide more information or update it.

Home > Renewable electricity facilities > Example - Wind - ACT > Facility variation application

Facility variation application

View or edit information to complete the facility application

Incomplete RET accredited power station RE-26-UCF193330833

In this application << Close

Application details

- Key information
- Locations
- Eligible energy sources
- Ineligible energy sources
- Review
- Declaration

Application details

Last updated 5 minutes ago

[Generate PDF](#)

Facility name

[Help](#)

Example - Wind - ACT [Change](#)

Key information

Name	Updated	Status	Actions
Accredited power station *	19 Aug 2026	Ready for review	Edit
Calculation methodology *	19 Aug 2026	Ready for review	Edit
Cross-scheme participation *	19 Aug 2026	Ready for review	Edit
First Nations Information *	19 Aug 2026	Incomplete	Edit
Network distribution and supply *	19 Aug 2026	Ready for review	Edit

Locations

[Add location](#)

Name	Updated	Status	Actions
Location #1	19 Aug 2026	Ready for review	Edit Delete
Location #2	19 Aug 2026	Incomplete	Edit Delete

You can save and exit at any time. The application will show on the facility overview page as incomplete until you submit it or delete it.

When you've finished making changes, select **Next** at the bottom of the page.

Remember to upload all relevant documents to this application before you submit, which may include, but is not limited to:

- photos of any new components or meters
- electrical single line diagrams
- certificates of electrical safety
- any new required approvals.



Step 3: Review your application

1. Review the information you've entered.
2. If everything is correct, select **Next**.

Step 4: Complete the declaration and submit

1. Enter the variation **start date** and **reason** for the variation.

We'll check the proposed start date against the documents you provide. We'll contact you to determine a different start date if we find any inconsistencies.

The effective start date is the first date that certificates can be claimed against the updated version of the facility.

2. Provide details of any **suitability events** relating to yourself and, if the facility is also a RET power station, the nominated person. For more details on suitability events, see [section 24 of the GO Act](#)³.
3. Upload any **supporting evidence** not already included in the application (e.g. correspondence with other regulators or documents that support your start date).
4. Read the declaration and select the acknowledgement checkbox.
5. Select **Submit**.

- acknowledge that the personal information provided in this application may also be copied, recorded, used or disclosed by the Clean Energy Regulator for its administrative purposes, for example, to pre-populate other Clean Energy Regulator forms filled out online in the future, and for improving the Clean Energy Regulator's service delivery to the applicant.

☒ By checking this box, I make this declaration

Signed 2:15 pm AEST on 19 Aug 2026 by Jane Doe

CER form version 1.14

Back

Generate PDF

Submit

Once you submit a variation application you can't withdraw it. If you have accidentally submitted a variation application, contact us at 1300 553 542 or REGO-Assessments@cer.gov.au to cancel it.

There is no application fee for variations. This is incorporated in the facility's annual fee.

³ https://www.legislation.gov.au/C2024A00121/asmade/2024-12-10/text/1/epub/OEBPS/document_1/document_1.html#_Toc184897376



Submission confirmation

After you select **Submit**, you'll be shown a message indicating whether your application was submitted successfully.

If the application submitted successfully, no further action is needed.

If the application did not submit, select **Continue application** and try submitting again.

If that doesn't work, check the [system validation messages](#) section of this guide or contact us for help at 1300 553 542 or REGO-Assessments@cer.gov.au.

Track your application

1. Go to the **Facility overview** page.
2. Check the application **Status**.

The status tells you where your application is in the assessment process.

Overview

✔ This facility registration application has been approved
You can now claim certificates.

Facility version
1
Registered since 19 Aug 2026

Legacy baseline
Not applicable
Eligible for all generation

Related applications

[View all](#)

Facility registration

Certificate registration

Generation upload

Facility registration ID	Type	Status	Updated	Submitted by	Actions
 RE-26-UCF193330833	REGO Variation	Submitted	19 Aug 2026	-	 View
 RE-26-787197610876	REGO Facility	Approved	19 Aug 2026	Jane Doe	 View

Application outcome

Once we've assessed your application, it will either be approved or refused.

If your application meets the requirements, we'll approve it and let you know by email.

We may refuse your application if:

- you don't respond to a [request for more information](#) by the due date
- we determine the variation is incorrect or inappropriate, and decide not to vary the facility.

If your application is refused, we'll let you know by email.



If a change to your facility results in the facility no longer being eligible to create REGO certificates, we'll contact you about next steps. This may include a notice of intent to suspend or cancel the facility's registration.

Create REGO certificates

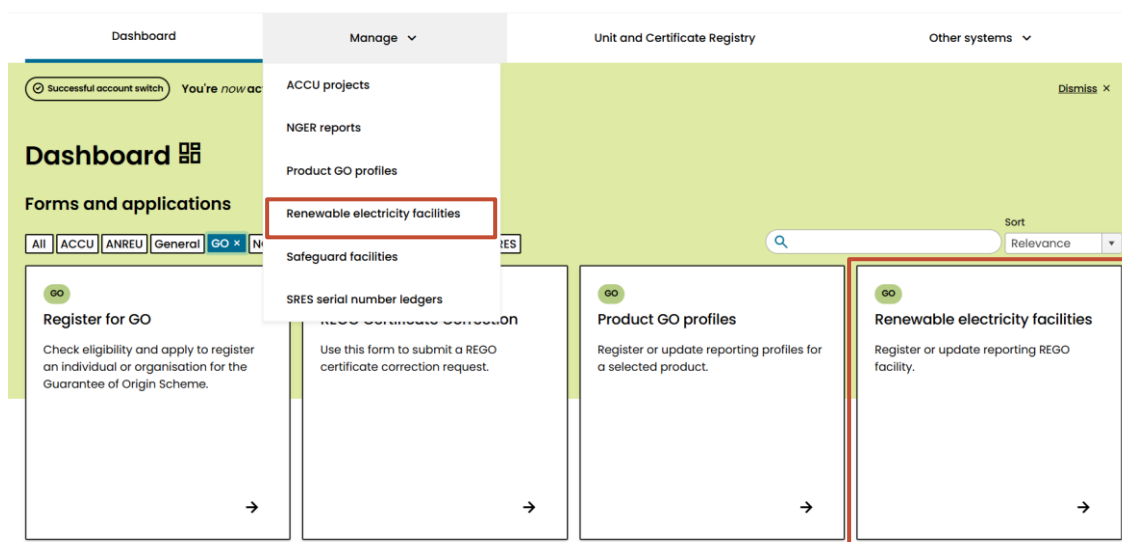
Follow these steps to create REGO certificates in Online Services.

You'll use this process if you're a registered person who wants to create certificates for the electricity your facility has generated or stored.

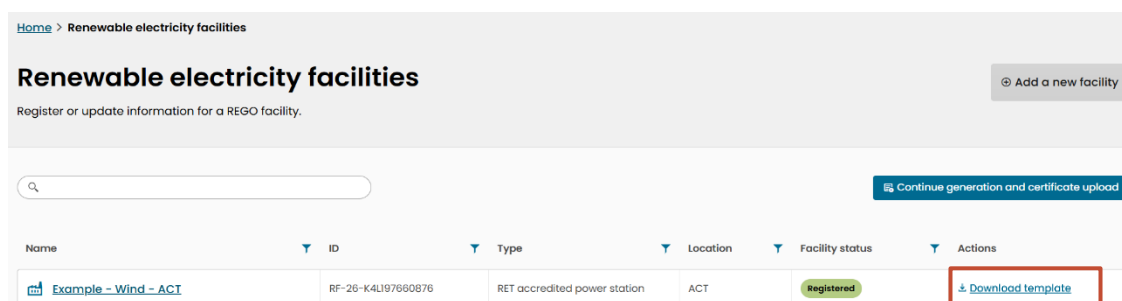
Once you've submitted the application, you will need to pay an invoice before we assess your claim.

Step 1: Download the certificate data template

1. From the dashboard or the **Manage** tab, select **Renewable electricity facilities**.



2. Download the facility's certificate data template.



3. Select the claim period, then select **Download** in the confirmation window.
This will trigger an Excel template to download for the selected claim period.



Download Example – Wind – ACT facility template x

Select the month/s for the template

Start 07 2026 End 07 2026

Do you want to use a short term alternative measurement for the selected period? Visit the [CER Website](#) for more information.

☐ Use short term alternative measurement

Cancel Download

- Download a separate template for each facility you're claiming for
- Each template can include claims for multiple months within the claim period (unless your facility has nominated to create yearly certificates)

Step 2: Complete the certificate data template

1. Open the downloaded Excel template and enter the required information in each tab as outlined below.
2. Save the completed template as a .xls or .xlsx file.
3. Repeat this process for each facility you're claiming for.

If you save your template as something other than a .xls or .xlsx file, your upload may not work.

Interval generation tab

You will need to copy and paste your meter data into the appropriate columns.

Each interval length is provided on a separate tab. Select the tab that matches the interval length of your measurement data and paste the data into the corresponding columns.

The column headings identify the REGO calculation methodology term and the measurement identifier provided in your REGO facility registration application. Use these headings to ensure data is entered into the correct column for each measurement point.



Data must be aligned with the correct interval start time shown in the template.

	A	B	C	D
1	RF-26-XP6271880818		TLEG (kWh)	AUX (kWh)
2	Intervals	Interval Start Time	Meter serial number	Meter serial number
3	1	2026-01-01 00:00		
4	2	2026-01-01 00:30		
5	3	2026-01-01 01:00		
6	4	2026-01-01 01:30		
7	5	2026-01-01 02:00		
8	6	2026-01-01 02:30		
9	7	2026-01-01 03:00		
10	8	2026-01-01 03:30		

Terms of Use | Instructions | **30m Interval Generation** | Eligibility Calculation | Certificate

Eligibility calculation tab

Based on the data entered in the **Interval Generation** tab, the eligible amount will be automatically calculated in the **Eligibility Calculation** tab using the calculation methodology registered for the facility.

Go to the [Certificate tab](#) to allocate your eligible amount to certificates.

	A	B	C	D	E
1	RF-26-XP6271880818		Eligible Amount (MWh)		
2	REGO Time Period	Time Zone			
3	2026-01	Australian Eastern Standard Time (AEST)	0.0000		
4					
5					

Terms of Use | Instructions | 30m Interval Generation | **Eligibility Calculation** | Certificate

Complex methodology and short-term alternative measurement

If your facility has a complex calculation methodology, we may flag this as a complex facility during registration. A complex facility template will be provided to you when you download the template.

If you need to use an alternative measurement method for the claim period, select Short Term Alternative Measurement to generate a complex facility template for that claim.

When using a complex facility template, you'll need to perform the eligible amount calculation yourself and upload the calculation as eligible amount evidence.

When you use a complex facility template you must calculate your **eligible amount in MWh** by using your generation meter data and your facility's calculation methodology.



Calculate your **eligible amount in MWh** by using your generation meter data and your facility's calculation methodology.

The raw meter data and calculations will also need to be uploaded to Online Services.

Paste your calculated **eligible amount** for each interval in column C of the template.

	A	B	C	D
1	RF-25-SRM091901219			
2	REGO Time Period	Time Zone	Eligible Amount (MWh)	
3	2026-01-01	Australian Eastern Standard Time (AEST)		
4	2026-01-02	Australian Eastern Standard Time (AEST)		
5	2026-01-03	Australian Eastern Standard Time (AEST)		
6	2026-01-04	Australian Eastern Standard Time (AEST)		
7	2026-01-05	Australian Eastern Standard Time (AEST)		
8	2026-01-06	Australian Eastern Standard Time (AEST)		
9	2026-01-07	Australian Eastern Standard Time (AEST)		
10	2026-01-08	Australian Eastern Standard Time (AEST)		
11	2026-01-09	Australian Eastern Standard Time (AEST)		
12	2026-01-10	Australian Eastern Standard Time (AEST)		
13	2026-01-11	Australian Eastern Standard Time (AEST)		
14	2026-01-12	Australian Eastern Standard Time (AEST)		
15	2026-01-13	Australian Eastern Standard Time (AEST)		
< > Terms of Use Instructions Eligibility Calculation Certificate Below-Baseline Certificate				

Certificate tab

Certificates can be allocated, created and registered here. If your facility has a baseline, use this tab to allocate above-baseline certificates and use the **below-baseline certificate tab** to allocate below-baseline certificates.

In this tab, you must fill in all **green cells** to allocate how many REGOs to create from the eligible amount.

In columns I, J and K, you can allocate the **above-baseline eligible amount** (column D) between REGO and other schemes. Allocating certificates to other schemes does not constitute an application for those certificates. This claim is only for REGO certificates.

An eligible amount that has not been allocated to any scheme will appear in **unallocated eligible amount** (column L).

The amount you can apply to create and register will appear in **timestamped REGOs available to create and register** (column M). This number will be rounded down to the nearest whole MWh amount.

Enter the **number of timestamped REGOs to create and register** (column N). You don't need to create and register all available REGO certificates in this claim.

	A	I	J	K	L	M	N	O	P
1	RF-25-SRM091901219								
2	REGO Time Period	Allocate for REGOs (MWh)	Allocate for LGCs (MWh)	Allocate for Other Certificates (MWh)	Unallocated Eligible Amount (MWh)	Timestamped REGOs Available to Create and Register	Number of Timestamped REGOs to Create and Register	Tags	Remaining Timestamped REGOs
3	2026-01-01				0.0000	0			0
4	2026-01-02				0.0000	0			0
5	2026-01-03				0.0000	0			0
6	2026-01-04				0.0000	0			0
7	2026-01-05				0.0000	0			0
8	2026-01-06				0.0000	0			0
9	2026-01-07				0.0000	0			0
10	2026-01-08				0.0000	0			0
11	2026-01-09				0.0000	0			0
12	2026-01-10				0.0000	0			0
13	2026-01-11				0.0000	0			0
< > Terms of Use Instructions Eligibility Calculation Certificate Below-Baseline Certificate + : ◀									



You can only create REGOs if you have not used the same generation to create certificates in other relevant schemes. This means that the total number of REGOs, large-scale generation certificates (LGCs) and other certificates you create can't exceed the eligible amount.

Previously created REGO certificates or pending REGO registrations for the same time period are removed from this amount; this information appears in columns E, F and G.

1	A	B	C	D	E	F	G	H	I	J
1	RF-25-SRM091901219									
2	REGO Time Period	Time Zone	Eligible Amount (MWh)	Above-Baseline Eligible Amount (MWh)	Registered / Retired / Elapsed	Improperly Created	Ceased to Consider	Existing Tags	Allocate for REGOs (MWh)	Allocated for REGOs (MWh)
3	2026-01-01	Australian Eastern Standard Time (AEST)	0.0000	0.0000						
4	2026-01-02	Australian Eastern Standard Time (AEST)	0.0000	0.0000						
5	2026-01-03	Australian Eastern Standard Time (AEST)	0.0000	0.0000				3257		
6	2026-01-04	Australian Eastern Standard Time (AEST)	0.0000	0.0000				2366		
7	2026-01-05	Australian Eastern Standard Time (AEST)	0.0000	0.0000				123		
8	2026-01-06	Australian Eastern Standard Time (AEST)	0.0000	0.0000				1825		
9	2026-01-07	Australian Eastern Standard Time (AEST)	0.0000	0.0000				4193		
10	2026-01-08	Australian Eastern Standard Time (AEST)	0.0000	0.0000				4010		
11	2026-01-09	Australian Eastern Standard Time (AEST)	0.0000	0.0000				4192		
12	2026-01-10	Australian Eastern Standard Time (AEST)	0.0000	0.0000				2149		
13	2026-01-11	Australian Eastern Standard Time (AEST)	0.0000	0.0000				3672		

< > Terms of Use Instructions Eligibility Calculation **Certificate** Below-Baseline Certificate + : ◀ ▶

The **residual fraction** (column R) will only appear for those facilities using hourly timestamping of REGO certificates. It is the remaining partial MWh amount left over from rounding. They can be summed and used to create and register REGO certificates in the **residuals tab**.

Below-baseline certificate tab

This tab will not appear if your facility does not have a baseline.

This tab refers to generation that is below the baseline of the facility. It works the same as the **certificate tab**. They have been separated due to the restrictions set out by the GO Rules on how below-baseline REGO certificates can be used.

The **below-baseline eligible amount** (column D) will show 0 once the baseline is crossed, regardless of what the eligible amount is.

1	A	B	C	D	E
1	RF-25-SRM091901219				
2	REGO Time Period	Time Zone	Eligible Amount (MWh)	Below-Baseline Eligible Amount (MWh)	Below-Baseline Registered / Retired / Elapsed
3	2026-01-01	Australian Eastern Standard Time (AEST)	0.0000	0.0000	
4	2026-01-02	Australian Eastern Standard Time (AEST)	0.0000	0.0000	
5	2026-01-03	Australian Eastern Standard Time (AEST)	0.0000	0.0000	
6	2026-01-04	Australian Eastern Standard Time (AEST)	0.0000	0.0000	
7	2026-01-05	Australian Eastern Standard Time (AEST)	0.0000	0.0000	
8	2026-01-06	Australian Eastern Standard Time (AEST)	0.0000	0.0000	
9	2026-01-07	Australian Eastern Standard Time (AEST)	0.0000	0.0000	
10	2026-01-08	Australian Eastern Standard Time (AEST)	0.0000	0.0000	
11	2026-01-09	Australian Eastern Standard Time (AEST)	0.0000	0.0000	
12	2026-01-10	Australian Eastern Standard Time (AEST)	0.0000	0.0000	

< > Terms of Use Instructions Eligibility Calculation Certificate **Below-Baseline Certificate** +



Residuals tab

This tab will only appear if you are applying to create and register REGO certificates on an hourly basis. Daily, monthly and yearly certificates don't qualify for residual amounts.

The **residuals tab** refers to generation that occurred after the facility crossed its baseline.

As a REGO certificate can only be created for a whole MWh of eligible generation, this leaves **residual fractions** unclaimed for each hour. For example, if a facility creates 4.7MWh in the hour between 2 pm and 3 pm on 1 May 2025, only 4 REGO certificates can be created with that timestamp, so the residual fraction for that hour is 0.7MWh.

These residual fractions are summed within a month to form a **residual amount**. Residual certificates are timestamped with the month and year in which the generation occurred.

The **residual REGOs available to create and register** (column I) will autofill with the maximum number that can be created and registered. This is based on information in the **certificate tab** and on the previously registered (or pending registration) residual amounts for the same time period.

Enter the **number of residual REGOs to create and register** (column J). You don't need to create and register all available residual REGO certificates in this claim.

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	RF-26-W8E012180721												
2	REGO Time Period	Start of Month is Below-Baseline	Prior Carry-Over	Residual Amount	Registered / Retired / Elapsed	Improperly Created	Ceased to Consider	Existing Tags	Residual REGOs Available to Create and Register	Number of Residual REGOs to Create and Register	Tags	Remaining Residual REGOs	Residual Amount Carried Over to Next Month
3	2026-07	FALSE		0	0.0000				0			0.0000	0.0000
4													
5													
6													
7													
8													
9													
10													
11													

Terms of Use | Instructions | 10m Interval Generation | Eligibility Calculation | Certificate | **Residuals** | +

Below-baseline residuals tab

This tab will not appear if your facility does not have a baseline.

This tab will only appear if you are applying to create and register REGO certificates on an hourly basis. Daily, monthly and yearly certificates don't qualify for residual amounts.

The **below-baseline residuals tab** refers to generation that occurred before the facility crossed its baseline. It works the same way as the residuals tab but specifically for below-baseline generation.



Step 3: Upload your claim

1. On the **Renewable electricity facilities** page, select **Generation and certificate upload**.

2. Upload the completed template(s).
3. Wait for the templates to finish uploading (this can take several minutes).
4. Select **Next**.

You can upload files for multiple facilities in one upload. This allows you to make claims for multiple facilities in the same workflow.

You can only upload one file for each facility. When uploading templates for multiple facilities, each facility's claim will be considered as a separate application for assessment purposes

Step 4: Provide extra claim information

1. Answer the standing notice questions for each facility.



Standing notice

You must notify the Clean Energy Regulator of any non-compliance with all relevant Commonwealth, state, territory, or local laws, and any breach of conditions or convictions for offences under the Commonwealth, state, territory or local government laws related to the facility/s operation and provide details and supporting documentation.

Facility operations *

Since your last REGO certificates were issued, have any of these facilities stopped complying with the planning or approval laws set by Commonwealth, state, territory, or local governments?

Example - Wind - ACT *

☐ Yes ☐ No

Breach and convictions *

Since the issuance of the most recent REGO certificates, have there been any breaches of permit conditions or convictions for offences under any applicable Commonwealth, state, territory, or local government laws relating to the operation of the following facilities?

Example - Wind - ACT *

☐ Yes ☐ No

2. Nominate the First Nations attributes, where applicable (these will be preselected based on facility registration details).
3. Select **Next**.

First Nations attributes

First Nations attributes *

[Help](#)

Do you want to include First Nations Attributes to the certificate registration applications for the following facilities:

Example - Wind - ACT *

☒ Yes ☐ No

Select attributes *

- ☐ Majority ownership
- ☐ Minority ownership
- ☐ Verified consent
- ☐ Verified procurement
- ☐ Verified employment
- ☐ Cultural Heritage Management
- ☐ Benefit Sharing

Upload files *

Provide evidence to support the inclusion of the selected attribute on certificates for this facility. Please use descriptive file names.

.jpg .bmp .png .pdf .doc .docx .xlsx .csv .txt .rtf

Select files...

Drag and drop files here to upload

Step 2 of 5

[Back](#)

[Cancel upload](#)

[Save draft](#)

[Next](#)

Nominated First Nations attributes will be included on all certificates included in the claim for the relevant facility.

As per the GO Rules, you will need to provide evidence of First Nations attributes with each certificate claim.

First Nations attributes that have received preliminary approval at facility registration may lead to shorter assessment times; however, preliminary approval does not guarantee their approval to be included on the certificates.

Including new First Nations attributes that have not received preliminary approval at facility registration may lead to longer assessment times.



Step 5: Upload supporting evidence

1. Upload the required eligible amount evidence, including:
 - calculation workbooks
 - other supporting documentation (e.g. raw meter data).
2. Provide any additional information.

Additional evidence

Additional Evidence *

Do you want to provide any additional evidence to support the application for the following facilities?

Example - Wind - ACT *

☒ Yes ☐ No

Please provide details

Use this space to provide any additional information that you believe supports your applications

0 / 200

Upload files

Use this space to upload any additional evidence that you believe supports your applications. Please use descriptive file names

jpg bmp png pdf doc docx xlsx csv txt rtf

Select files...

Drag and drop files here to upload

3. Respond to any conditions imposed on your facility.
4. Select **Next**.

Evidence required - Generation validation questions required

Facility

Example - Wind - ACT

Due by

Description

You are required to answer the generation validation questions and upload these when submitting the first certificate registration application for this facility.

Upload files

jpg bmp png pdf doc docx xlsx csv txt rtf

Select files...

Drag and drop files here to upload

If you encounter any issues with submitting the required documents, provide details in the text box below.

0 / 200

Step 4 of 6

Back

Cancel upload

Save draft

Next



Step 6: Review and submit your claim

1. Review the information you've entered.

This page displays the total eligible amount reported for each facility, and the amount allocated to REGO and number of certificates to be created and submitted for registration.

If there are any issues with the calculations, make sure you check your templates.

2. If everything is correct, select **Next**.

Review

Certificate summary

Export all data to CSV							Expand
Facility ID	Facility name	Date range	Total gener...	Total REGO allocation	REGO certificates to be registered	REGO certificates adjusted	
RF-26-R4F1098208...	Example - Wind - ACT	May 2026 - Jul 2026	87,818	87,818	87,818	0	

Check responses

QUESTION	ANSWER	ACTIONS
Facility Operations		
Facility operations Example - Wind - ACT	No	Edit
Breach and convictions		
Facility operations Example - Wind - ACT	No	Edit
First Nations attributes		
First nations attributes Example - Wind - ACT	No	Edit
Additional evidence		
Additional evidence Example - Wind - ACT	No	Edit

Step 5 of 6

[Back](#)

[Cancel upload](#)

[Save draft](#)

[Next](#)



3. Read the declaration and select the acknowledgement checkbox.
4. Select **Submit**.

Declare

Declaration *

By submitting these applications, you:

- Acknowledge that knowingly giving false or misleading information in these applications is a serious offence and carries penalties under the Criminal Code Act 1995,
- Declare that all information provided in, or in relation to, these applications (including attachments and any other supporting information) is, having made all reasonable enquiries, complete, true and correct and not misleading by inclusion or omission,
- Consent for the Clean Energy Regulator to copy, record, use or disclose any of the information provided in relation to these applications for the purposes of processing the applications, monitoring compliance, enforcement of laws, the performance of the Clean Energy Regulator's statutory functions and for related purposes subject to the requirements of relevant laws, in particular the Privacy Act 1988 and Part 3 of the Clean Energy Regulator Act 2011, and
- Acknowledge that the personal information provided in these applications may also be copied, recorded, used or disclosed by the Clean Energy Regulator for its administrative purposes, for example, to pre-populate other Clean Energy Regulator forms filled out online in the future, and for improving the Clean Energy Regulator's service delivery to the applicant.

Reminder to Notify the Clean Energy Regulator You are required to notify the Clean Energy Regulator about certain events or changes in circumstance related to the facility or eligible registered person within 1 month of the event occurring. See the Future Made in Australia (Guarantee of Origin) Act 2024 section 25, 26 and 85 to understand your obligations.

To notify the Clean Energy Regulator, you can submit the relevant form via email. Alternatively if the notification relates to a change in facility components, energy sources or other details of the facility you can notify us by submitting a variation application.

Declaration *

☒ By checking this box, I sign and make this declaration

Signed 10:39 am AEST 21/08/2026 by Jane Doe

Step 5 of 5

BackCancel uploadSave draftSubmit

This is a legal declaration that you make when applying to create and register your REGO certificates. If you have improperly created the certificates, you could be subject to legal action.

Step 7: Pay your invoice

Once you submit your application, we'll send you an invoice. You have to pay the invoice before we can begin assessing your claim.

Application outcome

Once we've assessed your claim, it will either be approved or refused.

If your claim meets the requirements, we'll approve it and let you know by email. The certificates will be added to your [Unit and Certificate Registry account](#)⁴ and published on the GO Register.

We may refuse your application if we determine that the certificates have been improperly created.

⁴ <https://cer.gov.au/online-systems/new-unit-and-certificate-registry/unit-and-certificate-registry-guidance#manage-a-rego-account-in-the-registry>



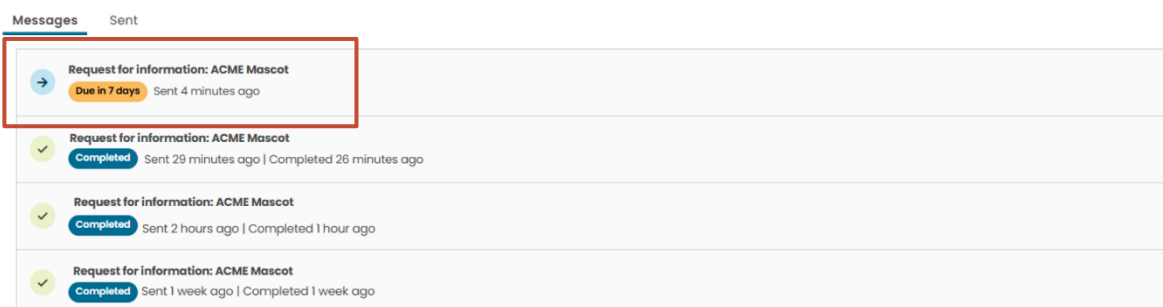
If your application is refused, we'll let you know by email.

Requests for more information

If we need more information to assess your application:

1. We'll let you know by via the OLS inbox.
2. A request will appear in your inbox.
3. Open the request to provide the requested information before the due date.

Inbox



We're not required to decide, and may cease considering, your application if you don't provide the requested information before the date indicated in the request for information notice.



System statuses

Status	What it means	What you need to do
Incomplete Incomplete	The application has incomplete fields.	Complete the application by filling in all required areas and submit to start the assessment process.
Submitted Submitted	The application has been submitted and is awaiting assessment.	Wait for us to assess your application.
Action required Action required	We need more information or to clarify something before we continue assessing your application.	Complete the request for further information before the due date.
Approved Approved	The application was successful.	No further action is required.
Refused Refused	The application was refused.	Check the reason in the refusal notification and ensure you have the requested information before submitting a new application.
Ceased to consider Ceased to consider	A request for further information was made and no response was received, so the Regulator has ceased considering the application.	Check the request for further information and ensure you have the requested information before submitting a new application.



File upload statuses

Status	What it means	What you need to do
Complete Complete	The file has been successfully uploaded.	Continue the application.
In progress In progress	The file is uploading and being read by the system.	Wait until the upload is finished.
Error Error	There was an error uploading the file.	Check that you've provided the correct file. Go to Step 1: Download the certificate data template for help with downloading and uploading certificate templates.



Validation messages and how to resolve them

Validation message	What do I do?
The information about ineligible energy sources in the Calculation Methodology form does not match the information provided in the Energy Source details. Any ineligible energy sources must be included in the Calculation Methodology and in an Energy source form.	Check that you have added all ineligible energy sources or update the Calculation Methodology details to reflect that there are no ineligible energy sources.
There is no measurement device declared for the energy source of ____.	Check that you have included all meters and monitoring systems, then make sure that each energy source is connected to at least one of them.
There is missing mandatory components for the energy source _____. Further details are required on _____(component).	You have included an energy source that requires a specific component to be included in the application. Update the component details to state that it services the correct energy sources.
The first-generation date in the Network Distribution and Supply form does not match with the answers provided in the RET Accredited Power Station form. Update the information to be consistent across forms.	Update either the RET accredited power station details or the Network Distribution and Supply details so that they match. If the first-generation date is pre-1997, you must provide a baseline value. If it was after 1997, there should be no baseline value.
The related energy source selected in the Electricity Meter form no longer exists. At least one energy source must be selected to complete this form.	Make sure all electricity meter details include the correct energy source or remove the electricity meter if it's not part of the facility.
The first-generation date in the Network Distribution and Supply form does not match with the answers provided in the Legacy Baseline form. Update the information about date of first generation to be consistent across forms.	Update either the Legacy baseline details or the Network Distribution and Supply details so that the dates match. If the first-generation date is pre-1997, you must provide baseline details. If it was after 1997, there should be no baseline details.
The number of Connection Points with applicable Marginal Loss Factors in the Network Distribution and Supply form exceeds the number of DLEG measurements in the Calculation Methodology form. Provide at least one DLEG meter for each applicable MLF.	Update either the Calculation Methodology details to add any missing DLEG measurements or the Network Distribution and Supply form to include the correct connection point and MLF information.



Validation message	What do I do?
The component _____ does not have an owner or operator. Further details are required regarding the ownership or operational control of this component.	Update the stakeholder and contact details to state who the owner or operator of each component is.
The related component selected in the registered person role section no longer exists. At least one valid component must be selected to complete this form.	You have removed a component from the facility that was included in the list of components you own or operate. Update the stakeholder and contact details to remove the component from the list.
The related component selected in the stakeholder information section no longer exists. At least one valid component must be selected to complete this form.	You have removed a component from the facility that was included in the list of components a stakeholder operates or owns. Update the stakeholder and contact details to remove the component from the list.
The related energy source selected in the Monitoring System form no longer exists. At least one energy source must be selected to complete this form.	Make sure all monitoring system details include the correct energy source or remove the monitoring system if it's not part of the facility.
The related energy source selected in the component form no longer exists. At least one energy source or storage system must be selected to complete this form.	Make sure all component details include the correct energy source or remove the component if it's not part of the facility.
The information in the Energy Storage form does not match the information in the Calculation Methodology form. Provide direct supply information in both forms or in neither.	Update either the Calculation Methodology details or the Energy Storage details so that both sections include direct supply information or neither do.
The location of this facility does not match the electricity network connection.	Update either the location details or network distribution and supply details so the location matches the selected network.
A multi-channel meter has been selected for measurement. Further details on the channel number are required.	If the selected meter is correct for each measurement reading, add the channel number to the Calculation Methodology details.



Validation message	What do I do?
The connection type selected in the Network Distribution and Supply form does not match the information provided in the Calculation Methodology form. Provide direct supply details in both forms or in neither.	Update either the network distribution and supply details or the Calculation Methodology details so both sections include direct supply information or neither do.
The meter channel number in the Calculation methodology form is larger than the total number of channels indicated in electricity meter form for the selected meter. Please update with the correct information.	Check that the electricity meter details are correct and, if so, update the Calculation Methodology details with the correct channel number for this measurement.
A single channel meter has been selected for measurement. Channel number must be 1 or left blank.	Check that the electricity meter details are correct and, if so, update the Calculation Methodology details with the correct channel number for this measurement.



File upload errors and how to resolve them

Error message	Action
Multiple files for a single facility error: Only one file per facility	Make sure you only include one file for each facility . If needed, you can go back a few steps and download a different template.
Submission error: Something went wrong	Return to the upload page or the facility details and try your submission again . You may have to try again later or can contact us for help.
Waiting payment: Your application has been received	Complete payment for the created certificates. Once payment is received, we will start assessment.
Action required: Your application has been assessed, and we have requested additional information or edits	View your inbox to see the message from us. Respond to the request for further information or make the required edits.