

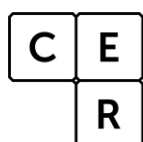


Australian Government
Clean Energy Regulator

Online Services user guide

Create REGO certificates

V1 January 2026



**Guarantee
of Origin**



Contents

| | |
|---|----|
| Disclaimer..... | 2 |
| Description of the certificate registration process | 3 |
| How to create REGO certificates | 3 |
| Filling out templates | 13 |
| Eligibility calculation | 13 |
| Certificate | 14 |
| Below-baseline certificate | 14 |
| Residuals and below-baseline residuals | 15 |
| System generated messages: What do I do now? | 16 |

Version history

| Version | Change description | Date published |
|---------|--------------------|----------------|
| V1 | First publication | 12/01/2026 |

Disclaimer

This user guide is intended to provide general information about what the process for registering a Renewable Electricity Guarantee of Origin (REGO) certificate under the *Future Made in Australia (Guarantee of Origin) Act 2024* (GO Act) may look like. The Future Made in Australia (Guarantee of Origin) Rules (the Rules) and other subordinate legislation are subject to change, and the process outlined in this user guide is subject to change as systems are updated.

To the extent permitted by law, neither the Clean Energy Regulator nor the Commonwealth of Australia accepts responsibility or liability for any direct, incidental or consequential loss or damage resulting from the use of this user guide.

The information presented in this user guide is not a substitute for legal, business or financial advice. Users should seek independent advice before taking any action or decision on the basis of the information provided in this document.

The Clean Energy Regulator and the Commonwealth of Australia may, at their discretion, vary or modify this user guide without notice.



Description of the certificate registration process

If you're a registered person under the GO Act and have registered a renewable electricity facility, you can create and apply to register REGO certificates in Online Services.

To do so, you will enter the calculated eligibility for your facility into an excel template provided in Online Services. This template will be tailored to the specific facility. You will also use the template to specify any eligible electricity allocated to other certification schemes and the number of REGO certificates to create and submit for the registration application.

Once filled in, you can upload one or more templates into Online Services to claim your certificates.

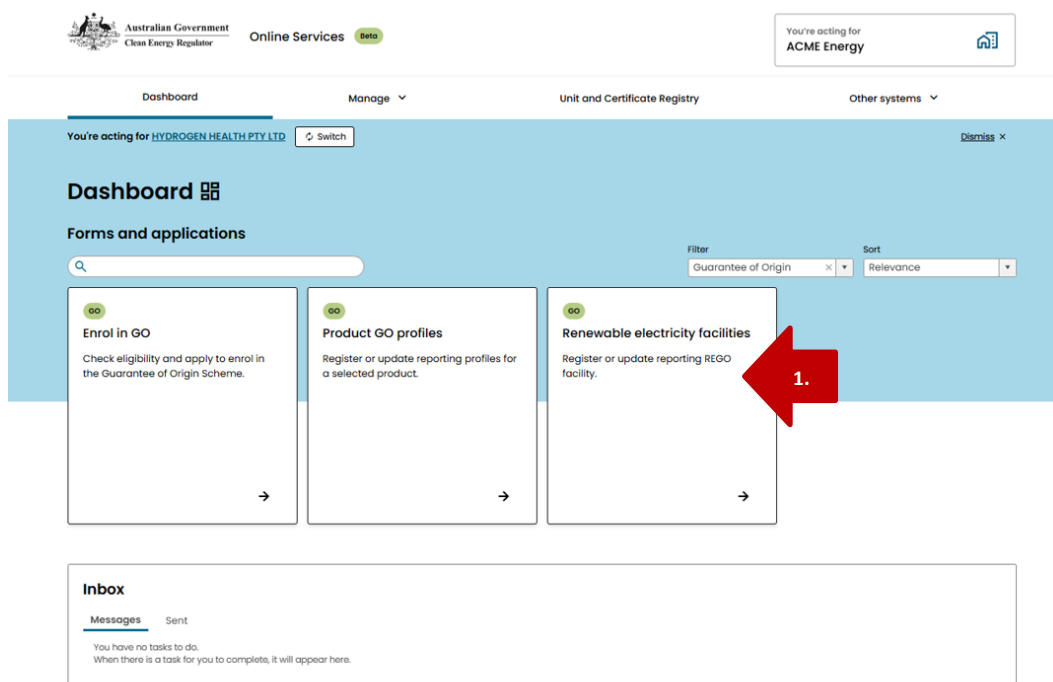
When we receive the claim, we will generate an invoice and send this to you. This invoice must be paid before we assess your certificates.

If we require further information or clarification we will send you a request for further information. If you do not respond to a request for further information within the time period specified in the request, we may cease considering your certificates and they won't be registered. Another application (including the fee payment) would need to be made to register the certificates.

Once your certificates have been approved, Online Services will reflect this outcome. On a successful registration, details of the certificates will be made publicly available on the GO Register and the certificates can then be transferred or retired.

How to create REGO certificates

1. Go to Online Services and sign in as a user in the eligible registered person account. To create REGO certificates, click on the **Renewable electricity facilities** button.





2. For the facilities you are creating certificates for, click **Download template**.

Australian Government Clean Energy Regulator Online Services **Beta**

You're acting for ACME Energy

Dashboard Manage Unit and Certificate Registry

You're acting for ACME Energy Switch

Dashboard > Renewable electricity facilities

Renewable electricity facilities

Register or update information for a REGO facility.

Add a new facility

Search

Generation and certificate upload

| Name | Type | Location | Version | Facility status | Actions |
|-------------|------------|----------|---------|-----------------|-------------------|
| ACME Mascot | Generation | NSW | v1 | Active | Download template |

3. Select the claim period that you want to create and register REGO certificates for and click **Download**. This will download a certificate data template in the form of an excel spreadsheet.

Download ACME Mascot facility template X

Select the month range to download a generation template from the past 12 months.

Start End

2025 - 2026

| | | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | Jan | Feb | Mar | Apr |
| May | Jun | Jul | Aug | May | Jun | Jul | Aug |
| Sep | Oct | Nov | Dec | Sep | Oct | Nov | Dec |

Cancel Download

4. Fill out the templates you downloaded in step 3. You will have to download and fill out a different template for each facility, but each template can be used to claim multiple months at a time, unless your facility has nominated to create yearly certificates. Once filled, you will upload this to Online Services in the next steps.

For details on how to fill out the templates, see the section on [Filling out templates](#) on page 13.

Make sure you save your template as an .xls or .xlsx file before you upload it.



- In Online Services, on the **Renewable electricity facilities** page from step 2, click **Generation and certificate upload**. This will take you to the REGO generation and certificate upload form.

The screenshot shows the 'Renewable electricity facilities' page. At the top, there's a header with the Australian Government Clean Energy Regulator logo and 'Online Services Beta'. Below this is a navigation bar with 'Dashboard', 'Manage', and 'Unit and Certificate Registry'. A blue banner indicates 'You're acting for ACME Energy'. The main heading is 'Renewable electricity facilities' with a subtext 'Register or update information for a REGO facility.' and an 'Add a new facility' button. A search bar is present. Below it, a table lists facilities, with one entry 'ACME Mascot' of type 'Generation' in 'NSW' with status 'Active'. A red arrow labeled '5.' points to the 'Generation and certificate upload' button in the top right of the table area.

- On the **Generation information** page, upload the generation data templates that you filled out in step 4. You can upload the templates for each facility here (6a). You must wait until all files have completed uploading (6b).

The screenshot shows the 'REGO generation and certificate upload' page. It has a progress bar with five steps: 1. Generation information, 2. Standing notice, 3. Additional evidence, 4. Review, and 5. Declare. The 'Generation information' section is active. It contains instructions to use the bulk upload feature. A red arrow labeled '6a' points to the 'Bulk upload file' section, which includes an 'Upload file' button and a 'Select files...' button. Below this is a table titled 'Uploaded files' with columns: Filename, Last updated, Status, and Action. A red arrow labeled '6b' points to the 'Status' column of this table. The table lists four files, all with a status of 'Completed'. At the bottom, there are buttons for 'Back', 'Cancel upload', 'Save draft', and 'Next'.

| Filename | Last updated | Status | Action |
|--|-------------------------|-----------|------------------------|
| ACME Horizon facility_AUG2025-Generation.xlsx | 14/02/2024 09:00AM AEST | Completed | Delete |
| BH Battery_AUG2025-Storage.xlsx | 14/02/2024 09:00AM AEST | Completed | Delete |
| BH Solar array_OCT2023-Storage.xlsx | 14/02/2024 09:00AM AEST | Completed | Delete |
| ACME Cross Walk facility_NOV2023-Generation.xlsx | 14/02/2024 09:00AM AEST | Completed | Delete |

A template upload may take several minutes to complete while our system performs the necessary validation and calculations. You can leave and return later to check on the status of the file uploads if needed.



Online Services allows you to upload template files for multiple facilities in one upload, allowing you to make claims for multiple facilities in the same workflow.

You may only upload one file for each included facility. When uploading templates for multiple facilities, each facility's claim will be considered as a separate application for assessment purposes.

7. On the **Standing notice** page, answer the standing notice questions for each facility included in the claim.

REGO generation and certificate upload

New REGO certificates will be created and submitted for registration based on the uploaded facility information



Standing notice

You must notify the Clean Energy Regulator of any non-compliance with all relevant Commonwealth, state, territory, or local laws, and any breach of conditions or convictions for offences under Commonwealth, state, territory, or local government laws related to the facility/s operation and provide details and supporting documentation.

Facility operations *

Since your last REGO certificates were issued, have any of these facilities stopped complying with the planning or approval laws set by the Commonwealth, state, territory, or local governments?

ACME Horizon facility *

☐ Yes ☐ No

BH Battery *

☐ Yes ☐ No

BH Solar array *

☐ Yes ☐ No

ACME Cross Walk facility *

☐ Yes ☐ No

Breach and convictions *

Since the issuance of the most recent REGO certificates, have there been any breaches of permit conditions or convictions for offences under any applicable Commonwealth, state, territory, or local government laws relating to the operation of the following facilities?

ACME Horizon facility *

☐ Yes ☐ No

BH Battery *

☐ Yes ☐ No

BH Solar array *

☐ Yes ☐ No

ACME Cross Walk facility *

☐ Yes ☐ No



8. The **Standing notice** page also includes a section for you to nominate any **First Nations attributes** you want to include on your certificates. These will be pre-selected based on the details on your facility registration and can be updated as needed for each application.

First Nations attributes

Preselected answers

First Nations certificate attributes have been automatically selected based on each facility's registered details. The selection can be updated as required.

First Nations attributes * [Help](#)

Do you want to include First Nations Attributes on the certificate registration applications for the following facilities:

ACME Horizon facility *

☒ Yes ☐ No

Select attributes *

☒ Majority ownership
☒ Minority ownership
☒ Verified consent
☒ Verified procurement
☐ Verified employment
☐ Cultural Heritage Management
☐ Benefit Sharing

Upload files *

Provide evidence to support the inclusion of the selected attribute on certificates for this facility. Please use descriptive file names.
 jpg .pdf .png

Select files...

BH Battery *

☒ Yes ☐ No

Aboriginal or Torres Strait Islander Procurement *

☐ Majority ownership
☒ Minority ownership
☐ Verified consent
☒ Verified procurement
☐ Verified employment
☒ Cultural Heritage Management
☒ Benefit Sharing

Upload files *

Provide evidence to support the inclusion of the selected attribute on certificates for this facility. Please use descriptive file names.
 jpg .pdf .png

Select files...

BH Solar array *

☐ Yes ☒ No

ACME Cross Walk facility *

☐ Yes ☒ No

Step 2 of 5

[Back](#)
[Cancel upload](#)
[Save draft](#)
[Next](#)

Nominated First Nations attributes will be included on all certificates included in the claim for the relevant facility

As per the GO Rules, you will need to provide evidence of First Nations attributes with each certificate claim.

First Nations attributes that have received preliminary approval at facility registration may lead to shorter assessment times, however preliminary approval does not guarantee their approval to be included on the certificates.

Including new First Nations attributes that have not received preliminary approval at facility registration may lead to longer assessment times.



9. On the **Additional evidence** page, provide evidence of the eligible amount (9a), including calculation workbooks and other supporting documentation (such as raw meter data – mandatory). You will also be given an opportunity to provide additional information (9b) and respond to any conditions imposed on your facilities (9c).

REGO generation and certificate upload

New REGO certificates will be created and submitted for registration based on the uploaded facility information

1 2 3 4 5
Generation information Standing notice **Additional evidence** Review Declare

Additional evidence

9a

Eligible amount evidence *

You have undertaken and submitted your own eligible amount calculations for the purposes of this certificate registration application. You must provide evidence that the eligible amount was calculated in accordance with the:

- Future Made in Australia (Guarantee of Origin) Act 2024
- Future Made in Australia (Guarantee of Origin) Rules 2025
- Future Made in Australia (Guarantee of Origin) Measurement Standard 2025

Evidence must include all metering and measurement interval data and show how it was transformed to arrive at the eligible amount.

Facility
ACME Horizon facility

Upload files
Include the evidence and information required above and any other information that you believe may assist us to validate the evidence provided.
jpg pdf png

Select files...

If you encounter any issues or wish to provide additional information that may assist us to validate the evidence provided

Hint text 1/200

9b

Additional evidence *

Do you want to provide any additional evidence to support the application for the follow facilities?

ACME Horizon facility *
☒ Yes ☐ No

Please provide details
Use this space to provide any additional information that you believe supports your applications

Hint text 1/200

Upload files
Use this space to upload any additional evidence that you believe supports your applications. Please use descriptive file names.
jpg pdf png

Select files...

BH Battery *
☐ Yes ☒ No

BH Solar array *
☐ Yes ☒ No

ACME Cross Walk facility *
☐ Yes ☒ No

9c

Category type required - Condition name *

Facility
ACME Horizon facility

Due by
27/11/2026

Description
-

Provide your response in the text box below.

Hint text 1/200

Step 3 of 5

Back
Cancel upload
Save draft
Next

10. On the **Review** page, check that all details are correct. This page displays the total eligible amount reported for each facility, and the amount allocated to REGO and number of certificates to be created and submitted for registration.



If there are any issues with the calculations, make sure you check the templates that were filled out in step 4 and uploaded in step 6.

REGO generation and certificate upload

New REGO certificates will be created and submitted for registration based on the uploaded facility information



Review

Certificate summary

| Export all data CSV | | | | | |
|---------------------|--------------------------|---------------------|------------------------------|-----------------------|------------------------------------|
| Expand | | | | | |
| Facility ID | Facility name | Date range | Total generation eligibility | Total REGO allocation | REGO certificates to be registered |
| GOREGNI23456 | ACME Horizon facility | Jan 2025 ~ Dec 2025 | 1000 | 1000 | 800 |
| GOREGNI23456 | BH Battery | Sep 2025 | 1000 | 1000 | 1000 |
| GOREGNI23456 | BH Solar array | Oct 2025 ~ Nov 2025 | 1000 | 500 | 100 |
| GOREGNI23456 | ACME Cross Walk facility | Aug 2025 | 1000 | 0 | 0 |

Check responses

| Question | Answer | Actions |
|----------|--------|---------|
|----------|--------|---------|

Facility operations

| | | |
|---|----|----------------------|
| Facility operations ACME Horizon facility | No | Edit |
| Facility operations BH Battery | No | Edit |
| Facility operations BH Solar array | No | Edit |
| Facility operations ACME Cross Walk facility | No | Edit |

Breach and convictions

| | | |
|--|----|----------------------|
| Breach and convictions ACME Horizon facility | No | Edit |
| Breach and convictions BH Battery | No | Edit |
| Breach and convictions BH Solar array | No | Edit |
| Breach and convictions ACME Cross Walk facility | No | Edit |

Additional evidence

| | | |
|---|----|----------------------|
| Additional evidence ACME Horizon facility | No | Edit |
| Additional evidence BH Battery | No | Edit |
| Additional evidence BH Solar array | No | Edit |
| Additional evidence ACME Cross Walk facility | No | Edit |

Step 4 of 5

[Back](#) [Cancel upload](#) [Save draft](#) [Next](#)

11. On the **Declare** page, read and sign the declaration (11a). This is a legal declaration that you make when applying to create and register your REGO certificates. If you have improperly created the certificates, you could be subject to legal action.

If you agree with the declaration, check the box and click **Submit** (11b).



REGO generation and certificate upload

New REGO certificates will be created and submitted for registration based on the uploaded facility information



Declare

Declaration *

By submitting these applications, you:

- Acknowledge that knowingly giving false or misleading information in these applications is a serious offence and carries penalties under the Criminal Code Act 1995,
- Declare that all information provided in, or in relation to, these applications (including attachments and any other supporting information) is, having made all reasonable enquiries, complete, true and correct and not misleading by inclusion or omission,
- Consent for the Clean Energy Regulator to copy, record, use or disclose any of the information provided in relation to these applications for the purposes of processing the applications, monitoring compliance, enforcement of laws, the performance of the Clean Energy Regulator's statutory functions and for related purposes subject to the requirements of relevant laws, in particular the Privacy Act 1988 and Part 3 of the Clean Energy Regulator Act 2011, and
- Acknowledge that the personal information provided in these applications may also be copied, recorded, used or disclosed by the Clean Energy Regulator for its administrative purposes, for example, to pre-populate other Clean Energy Regulator forms filled out online in the future, and for improving the Clean Energy Regulator's service delivery to the applicant.

Reminder to Notify the Clean Energy Regulator

You are required to notify the Clean Energy Regulator about certain events or changes in circumstance related to the facility or eligible registered person within 1 month of the event occurring. See the Future Made in Australia (Guarantee of Origin) Act 2024 section 25, 26 and 85 to understand your obligations.

To notify the Clean Energy Regulator, you can submit the relevant form via email. Alternatively if the notification relates to a change in facility components, energy sources or other details of the facility you can notify us by submitting a variation application.

Declaration *

☒ By checking this box, I sign and make this declaration

Signed 10:32 pm AEST 01/10/2023 by John Doe

11a

Step 5 of 5

Back

Cancel upload

Save draft

Submit

11b

12. Make the payment for your certificates. Once you apply to register the certificates, we will be in contact with an invoice. You will have to pay the fee before we can begin the assessment.



Australian Government
Clean Energy Regulator

Online Services

Dashboard

Resources

Unit and Certificate Registry

You're acting for **ACME Energy** [Switch](#)

[Dashboard](#) > [Renewable electricity facilities](#) > [REGO generation and certificate upload](#)

REGO generation and certificate upload

New REGO certificates will be created and submitted for registration based on the uploaded facility information

Thank you for completing your REGO certificate registration applications.

Individual applications have been created for each facility listed below that has applied to register certificates. You must complete payment for each application before it can be processed.

| Application type | Registration ID | Facility name | Upload date range | REGO certificates to be registered | Action |
|--------------------------|-----------------|-----------------------|---------------------|------------------------------------|----------------------|
| Certificate registration | RGGD123456 | ACME Horizon facility | Jan 2025 – Dec 2025 | 800 | View |
| Certificate registration | RGGD234567 | BH Battery | Sep 2025 | 800 | View |
| Certificate registration | RGGD345678 | BH Solar array | Oct 2025 – Nov 2025 | 100 | View |

Need help?

Call us on [1300 553 542](tel:1300553542) or cer.gov.au

[View REGO facilities](#)

13. Wait for us to complete our assessment. If you receive a request for further information, make sure you respond before the given deadline or we may cease considering your application and another application (including the fee payment) will need to be made.

You're using a new service. You can help us improve it by [giving feedback](#)

[Go to Client Portal](#)

Australian Government
Clean Energy Regulator

Online Services

Inbox You're acting for **ACME Energy**

Dashboard Resources Unit and Certificate Registry

You're acting for **ACME Energy** [Switch](#)

[Dashboard](#) > [Renewable electricity facilities](#) > [BH Solar Battery](#) > [GEN234567891](#)

GEN234567891

Review REGO generation and certificate upload

Action required

Certificate registration summary

Action required

The Clean Energy Regulator has assessed this facility and requires additional information or edits to complete the registration process. [View inbox](#) or [contact us](#) for more information.

Registration ID: GEN234567890 Upload date: 31 December 2025
Generation date range: Jan 2025 – Dec 2025

| | |
|------------------------------------|--|
| REGO certificates submitted 800 | REGO certificates passed 0 |
| REGO certificates failed 0 | REGO certificates cease to consider 0 |

[Back](#) [Print form](#)





14. If the assessment turns up no issues, your certificates will be registered. This status will be reflected in your Online Services account and the registered certificates will be published on the GO Register.

Australian Government
Clean Energy Regulator

Online Services

Inbox

You're acting for
ACME Group

My profile

Home

Schemes and services

Unit and Certificate Registry

You're acting for ACME Group

Switch

Home > Unit and Certificate Registry > AU-8090

AU-8090

REGO account ACME REGO Account

In this section

Account holdings

Obligations (1)

Transfer

Transaction log

Authorised users

Account details

Account holdings

REGO

100,000,000 certificates

80,000 available

Units

Export CSV Export PDF Expand

| Type | Facility ID | Facility name | Location | Creation date | Hour range | Type | Status | Quantity |
|------|-------------|-----------------------|----------|---------------|------------|-------------|------------|----------|
| REGO | 104944655 | ACME Logistics | NSW | 1 Jan 2026 | 1am - 2am | Solar | Registered | 3,000 |
| REGO | 104944655 | Woodland Bioreactor | QLD | 1 Jan 2026 | 1am - 2am | Solar/ Wind | Registered | 1,000 |
| REGO | 104944655 | Woodland Bioreactor | QLD | 1 Jan 2026 | 1am - 2am | Biogas | Created | 1,000 |
| REGO | 104944655 | BH Battery | NSW | 1 Jan 2026 | 1am - 2am | Solar/ Wind | Registered | 2,000 |
| REGO | 1002221122 | ACME Horizon facility | NSW | 1 Jan 2026 | 1am - 2am | Solar | Registered | 3,000 |

1

10

Items per page

Items 1 to 5 of 15



Filling out templates

The template that you download for your facility will be a .xlsx file with these tabs:

- Eligibility Calculation
- Certificate
- Below-Baseline Certificate (if applicable)
- Residuals (if applicable)
- Below-Baseline Residuals (if applicable)

Eligibility calculation

You will need to perform the eligible amount calculation yourself and upload the calculation as eligible amount evidence.

| | A | B | C |
|----|--------------------------|---|-----------------------|
| 1 | RF-25-79G091251212 | | |
| 2 | REGO Time Period | Time Zone | Eligible Amount (MWh) |
| 3 | 2025-07-01 00:00 - 00:59 | Australian Eastern Standard Time (AEST) | |
| 4 | 2025-07-01 01:00 - 01:59 | Australian Eastern Standard Time (AEST) | |
| 5 | 2025-07-01 02:00 - 02:59 | Australian Eastern Standard Time (AEST) | |
| 6 | 2025-07-01 03:00 - 03:59 | Australian Eastern Standard Time (AEST) | |
| 7 | 2025-07-01 04:00 - 04:59 | Australian Eastern Standard Time (AEST) | |
| 8 | 2025-07-01 05:00 - 05:59 | Australian Eastern Standard Time (AEST) | |
| 9 | 2025-07-01 06:00 - 06:59 | Australian Eastern Standard Time (AEST) | |
| 10 | 2025-07-01 07:00 - 07:59 | Australian Eastern Standard Time (AEST) | |
| 11 | 2025-07-01 08:00 - 08:59 | Australian Eastern Standard Time (AEST) | |
| 12 | 2025-07-01 09:00 - 09:59 | Australian Eastern Standard Time (AEST) | |
| 13 | 2025-07-01 10:00 - 10:59 | Australian Eastern Standard Time (AEST) | |
| 14 | 2025-07-01 11:00 - 11:59 | Australian Eastern Standard Time (AEST) | |
| 15 | 2025-07-01 12:00 - 12:59 | Australian Eastern Standard Time (AEST) | |
| 16 | 2025-07-01 13:00 - 13:59 | Australian Eastern Standard Time (AEST) | |
| 17 | 2025-07-01 14:00 - 14:59 | Australian Eastern Standard Time (AEST) | |
| 18 | 2025-07-01 15:00 - 15:59 | Australian Eastern Standard Time (AEST) | |

Perform your calculations of the eligible amount for the facility using meter data and following the relevant formulas from the GO Rules. Upload both the raw meter data and calculations to Online Services as eligible amount evidence.

Paste your calculated eligible amount for each interval in the Eligibility Calculation sheet (column C in the above).



Certificate

| 1 | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R |
|----|--------------------------|---|-----------------------|--------------------------------------|----------------------|--------------------------------|--------------------|--------------------|---------------|--------------------------|-------------------------|---------------------------------------|-----------------------------------|--|--|------|-----------------------------|-------------------|
| 2 | REGO Time Period | Time Zone | Eligible Amount (MWh) | Above-Baseline Eligible Amount (MWh) | Pending Registration | Registered / Retired / Elapsed | Improperly Created | Ceased to Consider | Existing Tags | Allocate for REGOs (MWh) | Allocate for LGCs (MWh) | Allocate for Other Certificates (MWh) | Unallocated Eligible Amount (MWh) | Timestamped REGOs Available to Create and Register | Number of Timestamped REGOs to Create and Register | Tags | Remaining Timestamped REGOs | Residual Fraction |
| 3 | 2025-11-01 00:00 - 01:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4 | 2025-11-01 01:00 - 01:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5 | 2025-11-01 02:00 - 02:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6 | 2025-11-01 03:00 - 03:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 7 | 2025-11-01 04:00 - 04:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8 | 2025-11-01 05:00 - 05:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9 | 2025-11-01 06:00 - 06:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 10 | 2025-11-01 07:00 - 07:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 11 | 2025-11-01 08:00 - 08:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 12 | 2025-11-01 09:00 - 09:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 13 | 2025-11-01 10:00 - 10:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 14 | 2025-11-01 11:00 - 11:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 15 | 2025-11-01 12:00 - 12:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16 | 2025-11-01 13:00 - 13:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 17 | 2025-11-01 14:00 - 14:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 18 | 2025-11-01 15:00 - 15:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 19 | 2025-11-01 16:00 - 16:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 20 | 2025-11-01 17:00 - 17:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 21 | 2025-11-01 18:00 - 18:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 22 | 2025-11-01 19:00 - 19:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 23 | 2025-11-01 20:00 - 20:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24 | 2025-11-01 21:00 - 21:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 25 | 2025-11-01 22:00 - 22:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 26 | 2025-11-01 23:00 - 23:59 | Australian Eastern Standard Time (AEST) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

This tab refers to generation that is in excess of the baseline for the facility. Once the facility crosses its baseline, certificates can be allocated, created and registered here. If the baseline has not yet been crossed, use the 'Below-Baseline Certificate' tab instead. It is possible that both tabs will need to be completed if the baseline is crossed within the selected period.

The **Above-Baseline Eligible Amount** column (D) will show 0 until the baseline is crossed, regardless of what the Eligible Amount (column C) is.

In this tab, you can allocate how much of the eligible amount you are using for REGO claims. You can only create REGOs if you have not used the same generation as the basis for creating certificates in other relevant schemes. This means that the total number of REGOs, large-scale generation certificates (LGCs) and other certificates you create can't exceed the **Eligible Amount**.

The allocation columns (J, K, and L above) allow you to split the **Above-Baseline Eligible Amount** (column D above) between REGOs and other schemes. An eligible amount that has not been allocated to any scheme will appear in the **Unallocated Eligible Amount** column (M).

The amount you can apply to create and register will appear in the **Timestamped REGOs Available to Create and Register** column (N). This number will be rounded down to the nearest whole MWh amount. Previously created REGO certificates or pending REGO registrations for the same time period are removed from this amount. Columns E-I show information about previous claims for the facility in the same time period.

Enter the **Number of Timestamped REGOs to Create and Register** in column O. You don't need to create and register all REGO certificates in this claim that are available to create and register.

The **Residual Fraction** column (R) will only appear for those facilities using hourly timestamping of REGO certificates. It is the remaining partial MWh amount left over from rounding. They can be summed and used to create and register REGO certificates in the **Residuals** tab.

You can enter formulas in green cells.

Below-baseline certificate

This tab will not appear if your facility does not have a baseline.

This tab refers to generation that is below the baseline of the facility. It works the same as the Certificate tab as described above. They have been separated due to the restrictions set out by the GO Rules on how below-baseline REGO certificates can be used.



The **Below-Baseline Eligible Amount** will show 0 once the baseline is crossed, regardless of what the eligible amount is.

Residuals and below-baseline residuals

This tab will only appear if you are applying to create and register REGO certificates on an hourly basis. Daily, monthly, and yearly certificates don't qualify for residual amounts.

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N |
|---|------------------------|-------------------------------------|------------------|-----------------|-------------------------|-----------------------------------|-----------------------|-----------------------|---------------|--|--|------|-----------------------------|--|
| 1 | RF-25- 59X018030680 | | | | | | | | | | | | | |
| 2 | REGO Time Period | Start of Month is Below-Baseline | Prior Carry-Over | Residual Amount | Pending Registration | Registered / Retired / Elapsed | Improperly Created | Ceased to Consider | Existing Tags | Residual REGOs Available to Create and Register | Number of Residual REGOs to Create and Register | Tags | Remaining Residual REGOs | Residual Amount Carried Over to Next Month |
| 3 | 2025-11 | FALSE | 0 | 0 | | | | | | | 0 | | 0 | 0 |
| 4 | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | |

As a REGO certificate can only be created for a whole MWh of eligible generation, this leaves 'residual fractions' unclaimed for each hour. For example, if a facility created 4.7MWh in the hour between 2 pm and 3 pm on 1 September 2025, only 4 REGO certificates could be created with that timestamp and the residual fraction for that hour would be 0.7MWh. The GO Act allows these residual fractions to be summed within a month to form a 'residual amount'. Residual certificates will be timestamped with only the month and year in which the generation occurred.

The **Residual REGOs Available to Create and Register** column (J) will autofill with the maximum number that can be created and registered. This is based on information in the **Certificate** tab, as well as previously registered (or pending registration) residual amounts for the same time period.

Enter how many residual REGO certificates you wish to create and register in column K.

The **Residuals** tab refers to generation that occurred after the facility crossed its baseline.

The **Below-Baseline Residuals** tab refers to generation that occurred before the facility crossed its baseline. Both tabs work in the same way yet need to be separated due to the restrictions on below-baseline REGO certificate use set out by the GO Rules.



System generated messages: What do I do now?

| Application task | Message | Action | Next steps |
|---|---|--|--|
| REGO generation and certificate upload: generation information | File error: One or more files contain errors | Check your uploaded files for errors and replace the file with the corrected version. | Once you upload a corrected version, you can continue the form. |
| REGO generation and certificate upload: generation information | Multiple files for a single facility error: Only one file per facility | Make sure you only include one file for each facility . If needed, you can go back a few steps and download a different template. | Once you upload only one file per facility, you can continue the form. |
| REGO generation and certificate upload: submission page | Submission error: Something went wrong | Return to the upload page or the facility details and try your submission again . You may have to try again later. | Make sure your submission is successful or contact us for help. |
| REGO generation and certificate upload: review | Waiting payment: Your application has been received | Complete payment for the created certificates. | Once payment is received, we will commence assessment. |
| REGO generation and certificate upload: review | Action required: Your application has been assessed, and we have requested additional information or edits | View your inbox to see the message from us. Respond to the request for further information or make the required edits. | Once you have responded, we will continue assessment. |
| REGO generation and certificate upload: review | Under assessment: Your application is being assessed | Wait for a request for further information or for notification that your certificates have been registered. | Once your certificates are registered, they can be transferred or retired. |