



Guarantee of Origin person registration

User guide

V1 July 2026





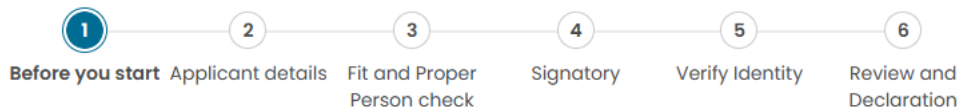
Overview - Person Registration	3
Navigating to the form	3
Step 1: Before you start.....	5
Step 2: Application details.....	5
Individuals.....	5
Organisations.....	8
Trustee(s).....	11
Step 3: Fit and proper person (FPP) test.....	12
Individuals and organisations	12
Trustee(s).....	13
Step 4: Signatory.....	13
Individuals.....	13
Organisations.....	13
Trusts	13
Step 5: Verify identity	14
Individuals.....	14
Organisations and Trusts	14
Step 6: Review and declaration	14



Person registration overview

Whether you're planning to participate in the Product Guarantee of Origin (PGO) or the Renewable Electricity Guarantee of Origin (REGO), the first step is to create an Online Services account and apply to become a registered person. This can be completed in [Online Services](#)¹.

To complete the *Register for GO* form, you will need to follow a 6-step process:



You can complete this application as an:

- individual
- organisation (existing or new)
- trustee(s).

Online Services account configuration

If you are an employee acting on behalf of an organisation and are new to our Online Services platform, you must first create an Online Services account.

Online Services account

Use your individual employee contact details when setting up your account — do not use the organisation's details. After creating your account, you can provide information about your relationship to the organisation you represent.

To create an account:

1. Go to Online Services.
2. Select Sign up now.
3. Follow the prompts to enter the required details.
4. Select 'Sign up'

¹ <https://onlineservices.cer.gov.au/>



Login

A new place to access your CER account and services. [Find out more about Online Services](#)

Email

Password

[Reset password](#)

Log in

Don't have an account? [Sign up now](#)

Navigating to the Person Registration form

1. Log in to [Online Services](#)².
2. Search or filter by scheme for 'Register for GO'.
3. Click on the 'Register for GO' form.

The screenshot shows the CER Online Services dashboard. At the top, there is a navigation bar with the Australian Government logo, 'Online Services' with a 'beta' badge, and a user profile for 'Test User'. Below the navigation bar, there are tabs for 'Dashboard', 'Manage', 'Unit and Certificate Registry', and 'Other systems'. The main content area is titled 'Dashboard' and 'Forms and applications'. A search bar is present. A filter dropdown is set to 'Guarantee of Origin' and the sort dropdown is set to 'Relevance'. Three cards are displayed: 'Register for GO', 'Product GO profiles', and 'Renewable electricity facilities'. The 'Register for GO' card is highlighted with a red box. The filter and sort dropdowns are also highlighted with red boxes.

² <https://onlineservices.cer.gov.au/>



Step 1: Before you start

1. Read the Before you start information.
2. Ensure you have all the information you need to complete the registration process.

Step 2: Applicant details

Select the applicant type that matches your organisation from the four available options, then complete the required details for that applicant type.

Individuals

1. Describe how you intend to participate in the GO Scheme.

Selecting 'Other' will give you a free-text box to input your answer. You may select more than one item.

GO scheme participation

Describe how you intend to participate in the GO scheme *

- REGO certificate trader
- REGO eligible registered person for a renewable electricity facility
- PGO Production Profile Holder
- PGO Delivery Profile Holder
- PGO Consumption Profile Holder
- Other

2. Declare if you participate in a related scheme.

If yes, enter the relevant scheme information.

Cross scheme participation

Do you or your organisation participate in any other CER schemes?

Yes

No

[Help](#)



Scheme information *

[Expand](#) [Help](#)

[Add](#)

Scheme	Identifier	
<input type="text"/>	<input type="text"/>	Delete

1 / 10 rows

3. Select 'Current logged in individual' and confirm that your details are correct.

Select an applicant *

[Help](#)

We assess the identity, background and character of the applicant to determine their fit and proper status based on their risk profile.

Current logged in individual

Current logged in organisation

New organisation

Trustee(s)

4. If any of your details are incorrect you will need to update them. Go to manage account and then click the link that takes you to the Client Portal.

Dashboard Manage ▾ Unit and Certificate Registry

[Home](#) > Test User

Test User

View, update and manage your account and its users

- Switch account
- Manage individual**
- My profile
- Inbox
- Logout

In this section << Close

- Manage account
 - Manage users
 - Activity history

Manage account

Only an individual can change their details. [go to Profile in Client Portal](#)

Legal name: Test User Account type: Individual

Contact persons

Test User [Primary contact](#)



In the Client Portal update your details under the 'My profile' tab.

Home Emissions Reduction Fund National Greenhouse and Energy Reporting Renewable Energy Target ANREU **My Profile**

[Home](#) > Profile

My Profile

Test User - example.email@inbox.com.au

My details

- My password
- Multi factor authentication settings
- Share my details
- My organisations
- User change history

Details

Please note that your details may have recently changed since you last logged on to this portal.

Updates to the details on this page may not be updated with the notified changes until procedures to confirm/verify the accuracy have been completed.

Individual details

Your personal details must be kept up to date and correct information supplied as these details may need to be checked/supported by evidence in the future, dependent on the requirements of schemes you choose or are required to participate in.

Username

Title *

Given name * Other given names: Family name *

- Once your details are updated continue to complete the applicant details. Declare whether any other person controls the applicant. This applies when a person holds power to exercise or control the registered person in some way.

If yes, provide further details.

Controlling persons

Does any other individual person or organisation, other than the applicant, control the applicant? * [Help](#)

Yes

No

- Declare whether you intend to participate as a sole trader.

If yes, provide your business identifier, organisation address, and states and territories of operation.

Is this applicant applying as a sole trader? [Help](#)

Yes

No



Sole trader applicant details *

Identifier *

Type organisation name, ABN, ACN ▼

Organisation address *

Country

Australia

Other country

Add address

▼

[Enter manually](#)

States and territories of operation *

Select each state / territory of operation

7. Select the primary contact for the application.

You may either nominate yourself or another person. If you nominate another person, they will become the primary contact for this organisation in the GO Scheme. If you nominate another person:

Provide the other person's full name, phone and email address.

Who is the primary contact for this application? * Help

The current logged in user

Someone else

8. Once all application details have been provided, click 'Next'.

Organisations

1. Describe how you intend to participate in the GO Scheme.

Selecting 'Other' will give you a free-text box to input your answer. You may select more than one item.



GO scheme participation

Describe how you intend to participate in the GO scheme *

- REGO certificate trader
- REGO eligible registered person for a renewable electricity facility
- PGO Production Profile Holder
- PGO Delivery Profile Holder
- PGO Consumption Profile Holder
- Other

2. Declare if you participate a related scheme.

If 'Yes', select the relevant scheme and add if available, add the scheme identifier if available.

Select an applicant *

[Help](#)

We assess the identity, background and character of the applicant to determine their fit and proper status based on their risk profile.

- Current logged in individual
- Current logged in organisation
- New organisation
- Trustee(s)

Scheme information *

[Expand](#) [Help](#)

Add

Scheme

Identifier

Delete

1 / 10 rows

3. Select an applicant.

For organisations, this will either be as an existing organisation or new organisation.



Select an applicant *

[? Help](#)

We assess the identity, background and character of the applicant to determine their fit and proper status based on their risk profile.

- Current logged in individual
- Current logged in organisation
- New organisation
- Trustee(s)

If you are applying on behalf of an existing organisation, select 'Current logged in organisation' option and continue. Your organisation's details will pre-fill the organisation's business identifier(s) and address according to the CER system.

If you are applying for a new organisation, select 'New organisation' and enter the identification details. This section will ask different questions depending on whether you are applying for a domestic or a foreign organisation. If you are applying for a foreign organisation you will need to provide further information.

4. Declare whether any other person controls the applicant.

If yes, provide further details.

Controlling persons

Does any other individual person or organisation, other than the applicant, control the applicant?

* [? Help](#)

- Yes
- No

5. Select the primary contact for the application.

You may either nominate yourself or another person. If you nominate another person, they will become the primary contact for this organisation in the GO Scheme. If you nominate another person:

Provide the other person's full name, phone and email address.

Who is the primary contact for this application? *

[? Help](#)

- The current logged in user
- Someone else

6. Once all application details have been provided, click 'Next'.



Trustee(s)

1. Describe how you intend to participate in the GO Scheme.

Selecting 'Other' will give you a free-text box to input your answer. You may select more than one item.

GO scheme participation

Describe how you intend to participate in the GO scheme *

REGO certificate trader

REGO eligible registered person for a renewable electricity facility

PGO Production Profile Holder

PGO Delivery Profile Holder

PGO Consumption Profile Holder

Other

2. Declare if you participate a related scheme.

If 'yes', select the relevant scheme and add if available, add the scheme identifier if available.

The screenshot shows the top navigation bar with the Australian Government Clean Energy Regulator logo, 'Online Services' with a 'Beta' tag, and a 'Manage' dropdown menu. Below the navigation is a breadcrumb trail: 'Home > Register for GO'. The main heading is 'Register for GO' with a sub-heading: 'Check eligibility and apply to register an individual or organisation for the Guarantee of Origin Scheme.' On the right side, a 'Test User' dropdown menu is open, showing options: 'Switch account', 'Manage individual', 'My profile', 'Account security', 'Inbox', and 'Logout'.

Scheme information *

[Expand](#) [Help](#)

Add

Scheme	Identifier	
<input type="text"/>	<input type="text"/>	Delete

1 / 10 rows

3. Select 'Trustee(s)'.



Select an applicant *

[? Help](#)

We assess the identity, background and character of the applicant to determine their fit and proper status based on their risk profile.

- Current logged in individual
- Current logged in organisation
- New organisation
- Trustee(s)

Provide details about the organisation that you are a trustee for.

You must also complete the downloadable [‘GO Trust Form’](#)³.

4. Select the primary contact for the application.

You may either nominate yourself or another person. If you nominate another person, they will become the primary contact for this organisation in the GO Scheme. If you nominate another person:

Provide the other person’s full name, phone and email address.

Who is the primary contact for this application? *

[? Help](#)

- The current logged in user
- Someone else

5. Once all application details have been provided, click ‘next’.

Step 3: Fit and proper person (FPP) test

The fit and proper person (FPP) page follows the completion of the application details.

Individuals and organisations

1. Read the FPP information.
2. Provide answers to all the questions. If you have responded yes to any of the questions, provide details of the event.
3. Complete the National Police Check question by either:
 - » uploading a National Police Certificate
 - » consenting for the CER to obtain one on your behalf.
4. Once FPP details have been provided, click ‘Next’.

³ https://cer.gov.au/document_page/cer-go-001-application-guarantee-origin-scheme-registration-trust



Trustee(s)

1. Ensure all required trust documents are uploaded to the 'Applicant details' page.
2. Click 'Next'.

Step 4: Signatory

Individuals

1. Declare who will be signing the application.

Who will sign the declaration? *

The signatory is an individual who will sign and submit the Register for GO form. For more information on what it means to be a signatory or have an authority to act on behalf of an organisation, please contact the Guarantee of Origin team.

You as the signatory must be an individual who is one of the following. Please nominate which one applies:

- An individual applicant

2. Once signatory details have been provided, click 'Next'.

Organisations

1. Declare who will be signing the application.

Who will sign the declaration? *

The signatory is an individual who will sign and submit the Register for GO form. For more information on what it means to be a signatory or have an authority to act on behalf of an organisation, please contact the Guarantee of Origin team.

To sign this form, you must be one of the following (indicate which one applies)

- An executive officer with an authority to act on behalf of the applicant organisation. An executive officer is: a director, the chief executive officer, the chief financial officer, or the secretary of the organisation
- Someone with written authority to sign on behalf of the executive officer of the applicant organisation (for example, an individual with 'authority to sign')

2. Once signatory details have been provided, click 'Next'.

Trusts

1. Ensure all required trust documents are uploaded to the 'Applicant details' page.
2. Click 'Next'.



Step 5: Verify identity

Tell us once

1. If you have already verified your identity with the CER, you will not be asked to provide additional information in this section.
2. If this is the case, you will be shown the below screenshot.

Verify Identity

You must verify the applicant's identity by choosing one of two options:

- Provide certified copies of the applicant's identity documents, or
- If the applicant is an Australian citizen or resident, Provide the document details (e.g. the name and document numbers as displayed on the documents) to verify digitally.

The applicant is already verified by CER

See [identity verification](#)⁴ for more information.

Individuals

1. Verify the applicant's identity by choosing one of 2 options:
 - If the applicant is an Australian citizen or resident, provide the document details (e.g. the name and document numbers as displayed on the documents) to verify digitally.
 - Provide certified copies of the applicant's identity documents.

Organisations and Trusts

1. Ensure all required documents are uploaded to the 'Applicant details' page.
2. Click 'Next'.

Step 6: Review and declaration

1. Review application details.
2. Resolve any errors that have been flagged.
3. Read the declaration.
4. Select the check box to sign the declaration.

⁴ <https://cer.gov.au/online-systems/identity-verification>