



Auction registration - supplementing the offer to enter into a Carbon Abatement Contract - Delivery Terms

under the *Carbon Credits (Carbon Farming Initiative) Act 2011*

FORM

CER-ERF-AUC002

v1.2 24/03/2015

Purpose of this form

For use with April 2015 auction only

This is the second part of the three-part offer you will make to the Clean Energy Regulator for the purposes of entering into a Carbon Abatement Contract with the Clean Energy Regulator, acting on behalf of the Commonwealth of Australia, covering the project(s) specified in this application or to which this application pertains

Use this form to:

- Supplement and provide the Delivery Terms of the most recent offer made to the Clean Energy Regulator, acting on behalf of the Commonwealth of Australia, for such project(s) to sell to the Clean Energy Regulator a certain quantity of Kyoto Australian Carbon Credit Units (ACCUs) on the terms and conditions (including but not limited to Commercial Terms) described in the offer, and
- Apply to register with the Clean Energy Regulator to participate in a particular advertised auction for the project(s) specified in this application or to which this application pertains.

This form should be used by or on behalf of participants/multiple participants who wish to participate in a particular advertised auction to secure a Carbon Abatement Contract for the project(s) specified in this application or to which this application pertains.

Please note:

- References to “you” in this application are references to the participant/multiple participant(s) making this application (if they are making this application on their own behalf) or to the participant/multiple participant(s) on whose behalf this application is made, and “your” will be construed accordingly.
- If you have already made an application to qualify to participate in auctions for any project(s), have been issued an application reference number or a contract identifier for that application by the Clean Energy Regulator and that application reference number or contract identifier is quoted in this application, the project(s) to which this application pertains is/are the project(s) specified in that application.
- The Clean Energy Regulator will use the information provided in this application in deciding to register you to participate in the particular advertised auction specified in this application for the project(s) specified in this application or to which this application pertains.
- The Clean Energy Regulator registering you to participate in a particular advertised auction for the project(s) specified in this application or to which this application pertains will not amount to acceptance of the offer made by you for such project(s).

- If the Clean Energy Regulator registers you to participate in a particular advertised auction for the project(s) specified in this application or to which this application pertains, that registration and the Delivery Terms proposed by you in Part B of this application will lapse (unless the offer supplemented by this application has already been accepted by the Clean Energy Regulator or unless you and the Clean Energy Regulator have otherwise mutually agreed in writing) when any of the following first occurs:
 - » 11 business days after the last date of the auction
 - » the date on which you revoke your most recent offer to enter into a Carbon Abatement Contract for such project(s)
 - » the date on which your qualification by the Clean Energy Regulator to participate in auctions for such project(s) lapses, or
 - » the date on which the declaration of that project (or any of those projects) as an eligible offsets project is varied or revoked.
- If the Clean Energy Regulator registers you to participate in a particular advertised auction for the project(s) specified in this application or to which this application pertains, and you or a person authorised to do so on your behalf makes an eligible bid for such project(s) at that auction, your most recent offer to enter into a Carbon Abatement Contract for such project(s) (including but not limited to the Commercial Terms, Delivery Terms and the Financial Terms of that offer) will not be able to be varied or revoked for at least 10 business days after the last date of that auction.
- Each signatory who signs the declaration in Part E of this application will have been appointed by the participant/multiple participants as an authorised bidder (if not already such an authorised bidder) with authority to make and withdraw bids on their behalf at auctions for the project(s) specified in this application or to which this application pertains.
- If a project specified in this application or to which this application pertains has multiple participants and one or more of those multiple participants have been qualified to participate in auctions in relation to that project, this application must be made by each multiple participant who has been so qualified.

Eligibility

Participants/multiple participants are able to submit this application to register to participate in a particular advertised auction and provide the Delivery Terms of their most recent offer to enter into a Carbon Abatement Contract covering the project(s) specified in this application or to which this application pertains at the same time as they submit the completed *Auction qualification application and offer to enter into a Carbon Abatement Contract (Commercial Terms)* for such project(s).

For a participant/multiple participant(s) to be registered to participate in a particular advertised auction for a project, that project must be registered as an Emissions Reduction Fund project and the participant/multiple participant(s) must be qualified to participate in auctions for that project.

Instructions for completing this form

Please read each part of the application carefully, fully answer all the questions, sign where indicated, and attach the required documentation.

You must complete and submit:

- **Part A: Applicant Details** – This part identifies the applicant.
- **Part B: Auction Registration** – This part provides details of the particular advertised Emissions Reduction auction for which you are applying to be registered to participate and identifies the project(s) for which you are applying to be registered to participate in that auction.
- **Part C: Supplementing the offer to enter into a Carbon Abatement Contract Offer (Delivery Terms)** – This part, when completed and given to the Clean Energy Regulator, supplements and provides the Delivery Terms of the most recent offer made by you to the Clean Energy Regulator, acting on behalf of the Commonwealth

of Australia, for the project(s) specified in Part B or to which this application pertains, to sell to the Clean Energy Regulator a certain quantity of Kyoto ACCUs, upon the terms and conditions (including but not limited to Commercial Terms) described in the offer.

- **Part D: Multiple Participant Details** – This part identifies the multiple participants (if any) who are responsible for the project(s) specified in Part B or to which this application pertains.
- **Part E: Declaration** – This part is the declaration that must be signed by or on behalf of the participant/multiple participant(s) making this application.
- **Application checklist** – Indicates all the necessary sections and required documents.

You can choose to complete this form by:

- printing the form and filling it in by hand, or
- saving the form and filling in an electronic copy.

Note that if you choose the second option, there may be times when you will need to print certain sections in order to sign them or in order to complete multiple entries for a single set of questions. These sections may be scanned back into the computer and submitted electronically with the rest of the form.

Pen colours	Please use a black or blue pen to write on the form.
Check boxes	Mark boxes like this <input type="checkbox"/> with a ✓ or ✗ . When an instruction asks you to ‘tick’ the box, you can still use either ✓ or ✗ .
Go to	Where you see an instruction like this - <input type="checkbox"/> Go to question 5 - mark the relevant box with a ✓ or ✗ and then skip to the question number shown. You do not need to answer the question(s) in between. Where an instruction has a black double arrow (▶▶), go to the next indicated part/section. Where an instruction has a black single arrow (▶), go to the next question. Where an instruction has a black single arrow pointing down (▼), fill in the field(s) directly below.
Mandatory questions	If all fields in a question are mandatory and must be completed, (required) is added to the end of the question label text. If a field in a question is mandatory only IF a condition is met, (required if any) is added to the end of the question label text.
▶	This symbol indicates an instruction on what to do next.
①	This symbol indicates additional useful guidance to filling in the adjacent field or section.
📄	This symbol advises that more than one entry may be required for the section and therefore you may need to photocopy or print the section or fill in a duplicate section.
📎	This symbol advises that additional documentation to support a claim may need to be attached to the application.
Duplex printing	This form is designed to be duplex printed to save on paper. All new sections start on the right-hand side of a page spread.

Help filling in this form

Guidance for filling in this form is available on the [Clean Energy Regulator website](#).

If you require assistance or have any questions regarding this application process, please contact the Clean Energy Regulator general enquiries line on **1300 553 542** or email enquiries@cleanenergyregulator.gov.au.

Submitting this form

A signed copy of this form should be kept for your records.

By post

Post your completed application with any accompanying documentation to:

Clean Energy Applications
Clean Energy Regulator
GPO Box 621
Canberra ACT 2601

By email

Alternatively, email your scanned, completed application to the Clean Energy Regulator at erf@cleanenergyregulator.gov.au.

If the email and its attachments (the application and supporting documents) are larger than 10MB, they must be sent using multiple emails that are clearly marked (ie by including an identifier in the subject line, eg '1 of 3', '2 of 3', '3 of 3'). The signed application form must be saved as a single scanned file and not split into parts. Files may be zipped to reduce their size.

If you submit your application by email, you do not need to send the original hardcopy of the application by post.

Office use:

Part A: Applicant Details

Complete this part to identify the participant/multiple participant making this application (if they are making this application on their own behalf) or the participant/multiple participant on whose behalf this application is made.

1. Applicant's name (required)

- i** Each person signing the declaration in Part E (if they are signing it on their own behalf) or each person on whose behalf that declaration is signed is an applicant for this application.
- i** If the applicant named in this question is a multiple participant and one or more other multiple participants of that applicant have also qualified or applied to be qualified to participate in Emissions Reduction Fund auctions for the project(s) specified in part B or to which this application pertains, that/those other multiple participant(s) is/are also (an) applicant(s) of this application. Please complete Part D for each of such other multiple participant(s).

► Provide the details of the applicant

Applicant's full legal name	<input style="width: 100%;" type="text"/>		
Date of birth (for individuals only)	Day (dd)	Month (mm)	Year (yyyy)
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
	ABN <input type="checkbox"/>	ACN <input type="checkbox"/>	ARBN <input type="checkbox"/> ICN <input type="checkbox"/>
Organisational identifier of the applicant	<input style="width: 100%;" type="text"/>		

2. Does the applicant named in question 1 have an identifier issued to them by the Clean Energy Regulator? (required)

► Tick the appropriate response

- No** **i** An applicant must have an identifier issued to them by the Clean Energy Regulator unless this application is being made at the same time as the project registration application.
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- i** Select the applicant's identifier type and provide the Clean Energy Regulator issued identifier below ▼.
- Yes** **i** If the applicant's details have changed since their last engagement with Clean Energy Regulator, please email enquiries@cleanenergyregulator.gov.au with the applicant's new details.
- i** If a 'Client information form' has been submitted for the applicant but they have not yet been assigned an identifier by the Clean Energy Regulator please supply the applicant's application reference number.

Client ID Recognised Offsets Entity Number ANREU Account Number Application Reference Number

Identifier	<input style="width: 100%;" type="text"/>
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Part B: Auction Registration

Complete this part to apply for the applicant(s) to register to participate in the particular advertised auction specified in this part and identify the project(s) for which they are applying to be registered to participate in that auction.

1. **Please advise the first day of the particular auction advertised by the Clean Energy Regulator for which the applicant(s) wish register to participate for the project(s) specified in question 2 of this part or to which this application pertains** (required)

 Refer to the Clean Energy Regulator website for the scheduled dates of upcoming auctions


	Day (dd)	Month (mm)	Year (yyyy)
Date of the first day of the auction			

2. **Provide the Contract Identifier issued to the applicant(s) by the Clean Energy Regulator for their application to qualify to participate in auctions for the project(s) to which this application pertains** (required)

Contract Identifier	
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- ▶ If the applicant(s) do(es) not have that Contract Identifier, nominate below the project(s) for which the applicant(s) want(s) to apply to participate in the auction nominated in question 1 of this part

 Provide the project number and name for each such project

 If the applicant(s) has/have not been provided the project number by the Clean Energy Regulator for a project, only provide the project name

Project number	
Project name	
Project number	
Project name	
Project Number	
Project Name	

Part C: Supplementing the offer to enter into a Carbon Abatement Contract (Delivery Terms)

Complete this part to supplement and provide the Delivery Terms of the most recent offer made by you to the Clean Energy Regulator to enter into a Carbon Abatement Contract covering the project(s) specified in Question 2 of Part B or to which this application pertains.

Please note: You are able to submit/revise this part up to 5 business days before the first day of an auction. Information provided in this part will be used by the Clean Energy Regulator to assess the credibility of your nominated delivery schedule, and if that delivery schedule is determined by the Clean Energy Regulator to be credible, register you to participate in the Emissions Reduction Fund auction nominated in Question 1 of Part B for such project(s).

- ⓘ The text above this information dot point is not part of the Delivery Terms provided in the Delivery Terms section of this part*
- ⓘ Unless stated to the contrary in the Delivery Terms section of this part, the text in the information dot points in the Delivery Terms section of this part is not a part of the offer*
- ⓘ The capitalised terms in the Delivery Terms section of this part are defined in the Code of Common Terms published on the Clean Energy Regulator's website current as at the date the offer was made*

DELIVERY TERMS

By completing this part and giving this application to the Clean Energy Regulator, each applicant of this application reiterates the most recent offer made for the project(s) specified in Question 2 of Part B or to which this application pertains and the Commercial Terms of that offer, confirms that that offer and its Commercial Terms are in force and continuing, provides the Delivery Terms of that offer as follows and confirms that such Delivery Terms supersede and replace any previous Delivery Terms of that offer that may have been provided by that applicant:

1. Agreed Quantity: (required)

- ⓘ This is the total quantity of Kyoto ACCUs the participant/multiple participant(s) must deliver to the Clean Energy Regulator under the Carbon Abatement Contract*
- ⓘ This quantity must be a whole number*

Agreed Quantity		Kyoto ACCUs
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2. Expiry Date: (required)

- ⓘ The Expiry Date is a day which is at the end of the period of a number of years (as nominated below) after the Commencement Date by which the final Delivery under the Carbon Abatement Contract covering the project(s) specified in Question 2 of Part B or to which this application pertains must be completed*
- ⓘ Please refer to the Clean Energy Regulator website for guidance on the period that may be nominated below*

Expiry Date	years
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3. Delivery Schedule: (required)

- ⓘ This will be the schedule for delivery of Kyoto ACCUs under the Carbon Abatement Contract covering the project(s) specified in Question 2 of Part B or to which this application pertains*
- ⓘ Refer to the Code of Common Terms of the Carbon Abatement Contract on the Clean Energy Regulator website (current as at the date the most recent offer to enter into the Carbon Abatement Contract is made for the project(s) specified in Question 2 of Part B or to which this application pertains) for information regarding early or late delivery of Kyoto ACCUs and the consequences of any partial delivery on a Scheduled Delivery Date*


- ① *The first Scheduled Delivery Date must not be specified as a date before the date specified as the Conditions Precedent Expiry Date in the Commercial Terms of the offer. If no date was specified as the Conditions Precedent Expiry Date, the first Scheduled Delivery Date must be a date no earlier than 10 Business Days after the last date of the auction nominated in Question 1 of Part B*
- ① *The last Scheduled Delivery Date must not be specified as a date after the end of the period of the number of years nominated in Item 2, starting from the Conditions Precedent Expiry Date specified in the Commercial Terms of the offer. If no Conditions Precedent Expiry Date was specified, the last Scheduled Delivery Date must not be after the end of the period of the number of years nominated in Item 2, starting from the last date of the auction nominated in Question 1 of Part B*
- ① *You should nominate one or more Scheduled Delivery Dates and specify the numbers of Contract Units that will be Delivered by those dates based on your assessment of being able to Deliver those numbers of Contract Units by those dates. You should be aware that there could be consequences under the Carbon Abatement Contract if you do not Deliver the specified number of Contract Units by the Scheduled Delivery Date on which they are committed to be Delivered*
- ① *Attach an extra sheet if you need to nominate more Scheduled Delivery Dates under the Carbon Abatement Contract*


► **Nominate a Delivery Schedule for the Carbon Abatement Contract**

Scheduled Delivery Date	Number of Contract Units to be Delivered

Part D: Multiple Participant Details

If the applicant named in question 1 in Part A is a multiple participant and one or more other multiple participants of that applicant have also qualified or applied to be qualified to participate in Emissions Reduction Fund auctions for the project(s) specified in part B or to which this application pertains, that/those other multiple participant(s) is/are also (an) applicant(s) of this application. Complete this Part for each of such other multiple participant(s).

 If there are more than one other multiple participants who are also making this application, please photocopy or print this part, complete a copy for each other multiple participant and attach the copies to this application.

 Each multiple participant whose details are provided in this part must also sign the declaration set out in Part E or that declaration must be signed on their behalf.

1. Multiple participant:

- ▶ Provide full legal name of the multiple participant

Name	<input type="text"/>
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	Day (dd)	Month (mm)	Year (yyyy)
Date of birth (for individuals only)	<input type="text"/>	<input type="text"/>	<input type="text"/>


ABN ACN ARBN ICN


Organisational identifier of the multiple participant	<input type="text"/>
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- ▶ Has the multiple participant been issued an identifier by the Clean Energy Regulator?

 Tick the appropriate response

No  A multiple participant must have an identifier issued to them by the Clean Energy Regulator unless this application is being made at the same time as the project registration application.

 Select the multiple participant's identifier type and provide the Clean Energy Regulator issued identifier below ▼.

Yes  If the multiple participant's details have changed since their last engagement with Clean Energy Regulator, please email enquiries@cleanenergyregulator.gov.au with their new details.


 If a 'Client information form' has been submitted for the multiple participant but they have not yet been assigned an identifier by the Clean Energy Regulator please supply the multiple participant's application reference number.

Client ID Recognised Offsets Entity Number ANREU Account Number Application Reference Number

Identifier	<input type="text"/>
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Part E: Declaration

This part must be signed by the participant/multiple participant(s) making this application or, on their behalf, by a person duly authorised to bind them.

 *If there are more than one applicants, please photocopy or print this part, complete a copy for each other applicant and attach the copies to this application.*

Declaration

By signing below, the signatory declares that he or she has legal capacity and authority to bind the participant/multiple participant on whose behalf the signatory has signed this declaration, in respect of matters contained in this application, and declares and acknowledges, for and on behalf of that participant/multiple participant, that:

- all information provided in, or in relation to, this application (including attachments and any other supporting information) is, having made all reasonable enquiries, complete, true and correct and not misleading by inclusion or omission;
- the provision of false or misleading information is a serious offence and carries penalties under the *Criminal Code* and may have consequences under the *Carbon Credits (Carbon Farming Initiative) Act 2011* and other laws;
- any of the information provided in this application may be copied, recorded, used or disclosed by the Clean Energy Regulator for the purpose of assessing and making a decision on the application, auditing compliance, enforcement of relevant laws, regulations and legislative rules, the performance of the Clean Energy Regulator's statutory functions and for related purposes subject to the requirements of relevant laws, in particular the *Privacy Act 1988* and Part 3 of the *Clean Energy Regulator Act 2011*;
- the personal information provided in this application may also be copied, recorded, used or disclosed by the Clean Energy Regulator for its administrative purposes, for example, to pre-populate other Clean Energy Regulator forms which the applicant wishes to fill out online in the future, and for improving the Clean Energy Regulator's service delivery to the applicant;
- the participant/multiple participant consents to the Clean Energy Regulator sharing any information in relation to them or their projects with any Commonwealth, State and Territory government agencies for the purpose of assisting those agencies in the performance of their functions and powers relating to environmental protection and/or health and safety;
- each signatory who signs this declaration is hereby appointed by the participant/multiple participant as an authorised bidder with authority to make and withdraw bids on behalf of the participant/multiple participant at Emissions Reduction Fund auctions for which the participant/multiple participant is registered by the Clean Energy Regulator to participate in relation to the project(s) specified in this application or to which this application pertains;
- the Clean Energy Regulator may require clarification or additional documentation to verify the information supplied in this form and the participant/multiple participant gives consent to the Clean Energy Regulator to consult with other government agencies about the participant/multiple participant's claims and, if required, to enlist at the Clean Energy Regulator's cost, external technical or financial advisers to advise, or provide verification in relation to the participant/multiple participant or the project; and
- if the Clean Energy Regulator registers the participant/multiple participant to participate in the auction held on the first date specified in Question 1 of Part B for the project(s) specified in this application or to which this application pertains, and the participant/multiple participant or a person authorised to do so on their behalf makes an eligible bid for such project(s) at that auction, the participant's/multiple participant's most recent offer to enter into a Carbon Abatement Contract for such project(s) (including but not limited to the Commercial Terms, Delivery Terms and the Financial Terms of that offer) will not be able to be varied or revoked for at least 10 business days after the last date of that auction.

Signed by or for and on behalf of:

Participant/multiple participant name	
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By:

Signatory name	
Signature	
Position	
Phone number (Please provide if the participant/multiple participant is not the signatory)	
Email address (Please provide if the participant/multiple participant is not the signatory)	
Signatory's Identifier	<p>i If the participant/multiple participant is not the signatory, if available then select the signatory's identifier type and provide the Clean Energy Regulator issued identifier below ▼.</p> <p>i If the signatory's details have changed since their last engagement with Clean Energy Regulator, please email enquiries@cleanenergyregulator.gov.au with the signatory's new details.</p> <p>i If a 'Client information form' has been submitted for the signatory but they have not yet been assigned an identifier by the Clean Energy Regulator please supply the signatory's application reference number.</p>

Client ID Recognised Offsets Entity Number ANREU Account Number Application Reference Number

Identifier	
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	Day (dd)	Month (mm)	Year (yyyy)
Signature date			

Application checklist

- ▶ Have you completed the following components of the application and attached the required documentation? Tick the boxes to check you have met all requirements.

Documentation

- ▶ If you have previously provided a required document to the Clean Energy Regulator, please provide the details below, including why you provided the document and under which legislation.

i You are not required to provide a document listed here if you have previously submitted the original document, or a certified copy of the document, in accordance with the registration requirements under any of the following Acts, and that document is still current:

- National Greenhouse Energy Reporting Act 2007, and
- Renewable Energy (Electricity) Act 2000.

You must also be currently registered under the relevant Act.

Documents previously provided, why and under what legislation

Part A: Applicant Details

- Completed all required fields.

Part B: Auction Registration

- Completed all required fields.

Part C: Supplementing the offer to enter into a Carbon Abatement Contract (Delivery Terms)

- Completed all fields.

Part D: Multiple Participant Details

- Completed all required fields.

Part E: Declaration

- Completed all required fields.
- Where a signatory is signing on behalf of a participant/multiple participant, attached evidence of the authority of the signatory to sign the declaration on behalf of the participant/multiple participant.

Additional information

About the Emissions Reduction Fund

The objective of the Emissions Reduction Fund is to help Australia to meet its emissions reduction target of five percent below 2000 levels by 2020. The Emissions Reduction Fund will help to reduce Australia's emissions by providing an incentive for businesses, land owners, state and local governments, community organisations and individuals to adopt new practices and technologies which reduce emissions, including from business activities and farming practices.

Through the Emissions Reduction Fund, the Government will purchase lowest cost abatement (in the form of Australian Carbon Credit Units) from a wide range of sources through an auction, providing an incentive to businesses, households and landowners to proactively reduce their emissions.

Activities that can be undertaken as an Emissions Reduction Fund projects either reduce or avoid greenhouse gas emissions or store carbon, for example through the capture and destruction of methane emissions from legacy landfill waste or livestock manure, or through the removal of carbon from the atmosphere and then storing it in soil or plants – such as by growing a forest. For a project to be an eligible Emissions Reduction Fund project, the participant must have the legal right to carry out the project. Projects must also, meet the requirements set out in the Emissions Reduction Fund Methods. The Clean Energy Regulator may request further information to confirm that your project meets these requirements.

Emissions Reduction Fund projects that store carbon in soil or plants are known as sequestration offsets projects or sequestration projects. Sequestration projects have a unique set of eligibility criteria because the stored carbon can be released back to the atmosphere by man-made or natural events. In such circumstances, participants are obliged to re-establish carbon stores for which credits have been issued or to hand back an equivalent number and type of credits received for the project. However, credits do not have to be handed back if carbon stores are lost for reasons beyond the control of the participant (e.g. drought). To ensure carbon remains stored, the Clean Energy Regulator can issue a carbon maintenance obligation that 'runs with the land' and therefore applies to future land owners. For this reason, the participant must hold the exclusive legal right to the carbon stored on the project area and each person with an eligible interest in the land on which the project will occur is required to give written consent to this application by completing a Emissions Reduction Fund Eligible Interest Holder Consent form, available on the Clean Energy Regulator website.

Definitions

 Definitions marked with an asterisk are definitions repeated from legislation.

For the purposes of this form:

Applicant	means participant/multiple participant making this application (if they are making this application on their own behalf) or the participant/multiple participant on whose behalf this application is made
Participant	means the person who is responsible for carrying out the Emissions Reduction Fund project, and has the legal right to carry out the project.

Person	<p>means any of the following:</p> <ul style="list-style-type: none"> • a body corporate • a trust • a corporation sole • a body politic • a local governing body, or • an individual.*
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Protection of information

The Clean Energy Regulator is bound by the secrecy provisions of Part 3 of the *Clean Energy Regulator Act 2011* (CER Act) in regard to information it collects in relation to this application and also by the *Privacy Act 1988* in regard to personal information it collects.

Privacy statement

'Personal information' is defined in the Privacy Act 1988 to mean information or an opinion about an identified individual, or an individual who is reasonably identifiable:

- (a) whether the information or opinion is true or not; and
- (b) whether the information or opinion is recorded in a material form or not.

The collection of personal information relating to this application is authorised by the Carbon Credits (Carbon Farming Initiative) Act 2011 (CFI Act), the Carbon Credits (Carbon Farming Initiative) Regulations 2011 and the legislative rules made under the CFI Act.

Personal information collected in relation to this application will be used for the purposes of assessing the application, auditing compliance, enforcement of relevant laws, regulations and legislative rules, the performance of our statutory functions and for related purposes. We will also use the personal information which you provide for our administrative purposes, for example, to pre-populate other Clean Energy Regulator forms which you wish to fill out online in the future, and for improving our service delivery to you. We cannot process the application if we do not collect relevant personal information.

The Clean Energy Regulator's Privacy Policy contains information about the agency's procedures for handling personal information including how a person can access their personal information held by the agency, and how to seek correction of such information. The Privacy Policy also contains information about how to complain about a breach of the Australian Privacy Principles.

The Clean Energy Regulator's Privacy Policy can be found at www.cleanenergyregulator.gov.au.

Disclosure of information

The Clean Energy Regulator is only able to disclose information relating to this application (including personal information) in accordance with the CER Act, the *Privacy Act 1988* or as otherwise required by law.

The circumstances in which such information may be disclosed include:

- Disclosure to other agencies, persons or organisations to enable the verification of information contained in the application;
- Disclosure to the Secretary or authorised officer of a Department for the purpose of administering a program or collecting statistics relating to greenhouse gas emissions, energy consumption or energy production;

- Disclosure to certain agencies, bodies or persons where the Regulator is satisfied that disclosure will enable or assist those agencies, bodies or persons to perform or exercise their functions or powers, including the Australian Securities and Investments Commission, the Australian Competition and Consumer Commission and the Commissioner of Taxation;
- Disclosure for the purposes of law enforcement;
- Disclosure for the purposes of a climate change law or for the purposes of the performance of our functions under a climate change law; and
- Disclosure where consent has been provided for the disclosure (for e.g. see Part E).

Accessibility disclaimer

Whilst the Clean Energy Regulator has worked to ensure this document is accessible, please contact us to obtain an alternative version if you are having difficulty, or you have specific accessibility needs.

Please call **1300 553 542** or email the name of the form and your needs to enquiries@cleanenergyregulator.gov.au