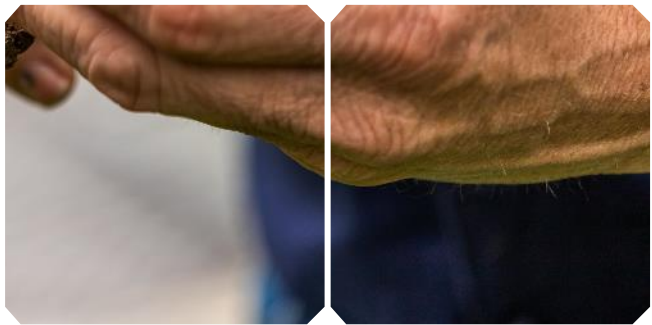




Accessing restricted datasets in Data Services

Guide

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Accessing restricted datasets in Data Services

The Clean Energy Regulator's (CER) [Data Services](#)¹ contains a range of public and restricted datasets.

This guidance explains how to access and use a restricted dataset in Data services. If you have not accessed restricted datasets before you will need to request access. If you have previously accessed restricted datasets, you will be able to use your existing credentials and begin at step 3.

Follow the below process to get started.

Step 1: Request access to a restricted dataset

Our team at the CER must manually allow you to access a restricted dataset in Data Services.

Follow the below steps to request access to a restricted dataset:

1. Contact the relevant team at the CER to request access to a specific restricted dataset. For example, to request access to a restricted National Greenhouse and Energy Reporting (NGER) Scheme dataset, contact the NGER data team at cer-nger-datarequests@cer.gov.au.
2. Complete and sign the documentation our team sends you. This documentation will also need to be reviewed and signed by your organisation's administrator.
3. Return the completed documentation to the CER. We will process your request and reply to your email to tell you the outcome of your request.

You will receive an email notification once we've processed your request and granted you access.

Step 2: Create an Online Services account

If you don't already have an Online Services account, you must create one to access restricted datasets.

Click the '**Login**' button in the top right corner of any Data Services page (*Figure 1*). This will automatically redirect you to the Online Services login page.

¹ <https://data.cer.gov.au/>

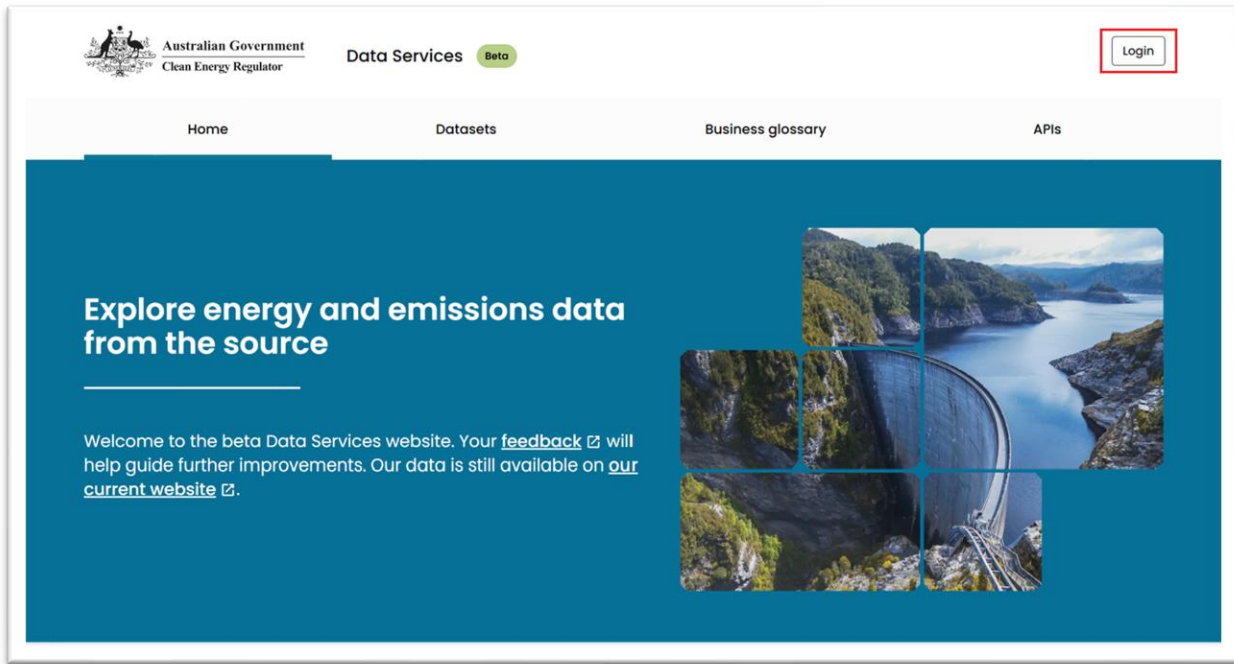


Figure 1

To then create an account, click the **'Sign up now'** button (Figure 2) and follow the steps to complete the process.

To ensure secure login, Multi-Factor Authentication is enabled and requires an additional authentication method (email, text or phone call) after entering your username and password.

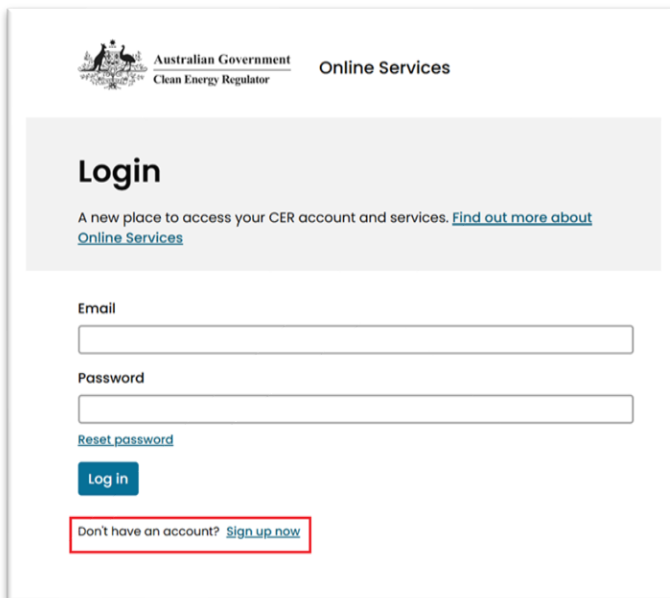


Figure 2

Step 3: Login and access datasets in Data Services

Login to Data Services (Figure 1) and navigate to the **'Datasets'** tab (Figure 3) to view the restricted dataset(s) you have permissions for.

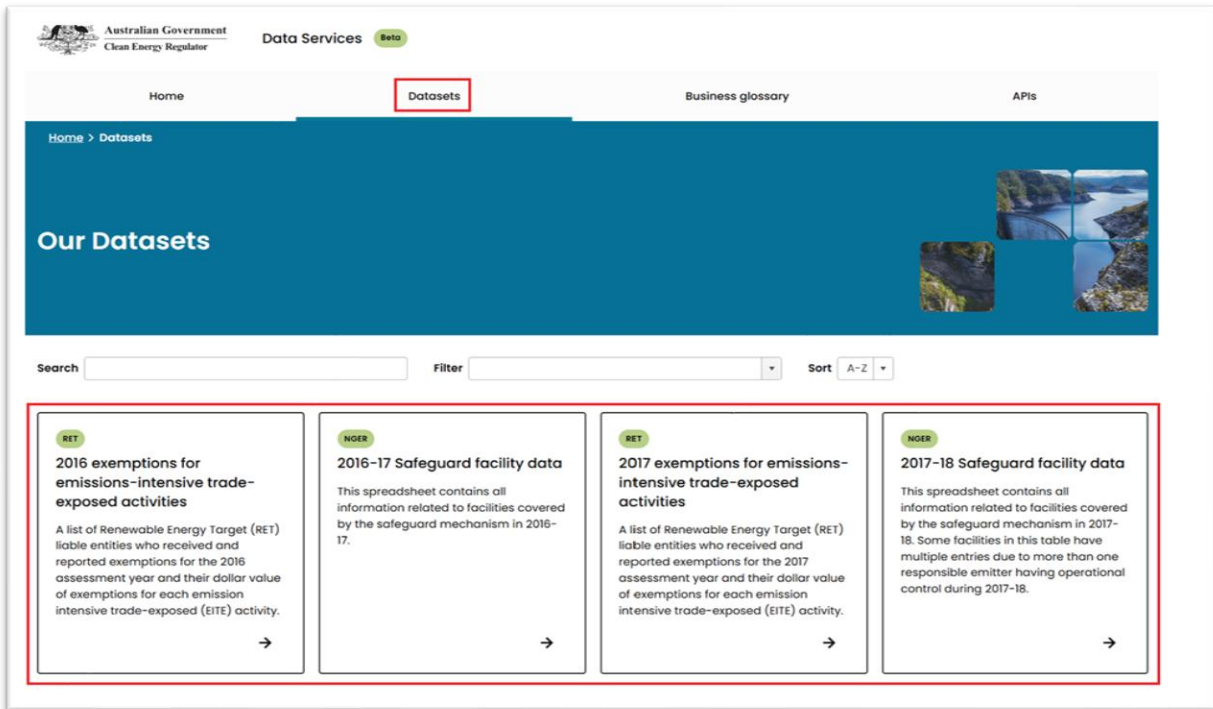


Figure 3

Scroll or use the search function to find a dataset.

Restricted datasets are marked with a yellow 'Restricted dataset' tag (Figure 4), making them easy to find.

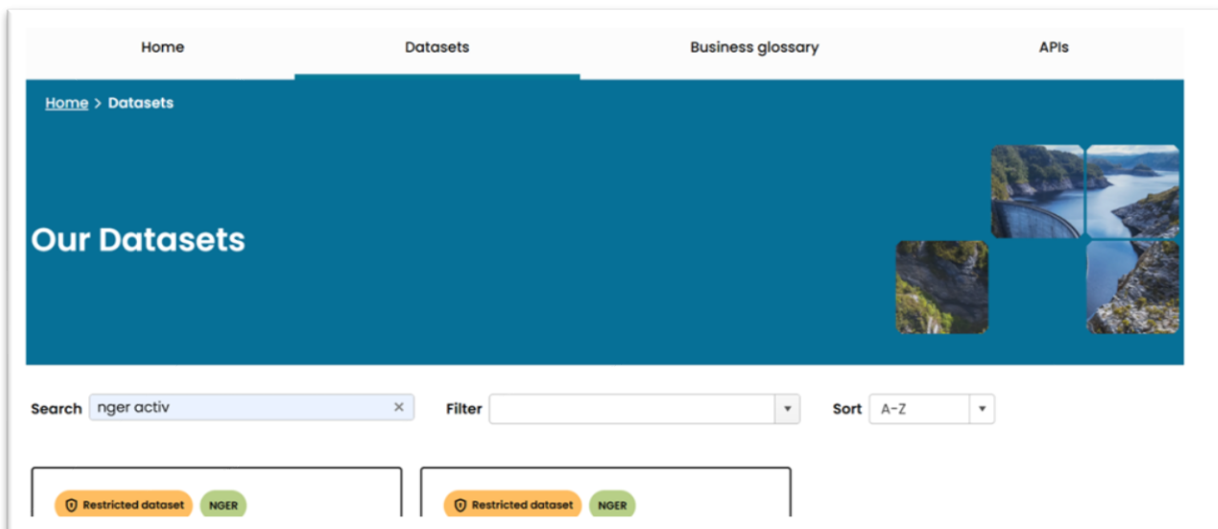


Figure 4



Select the dataset to view the data and metadata (Figure 5).

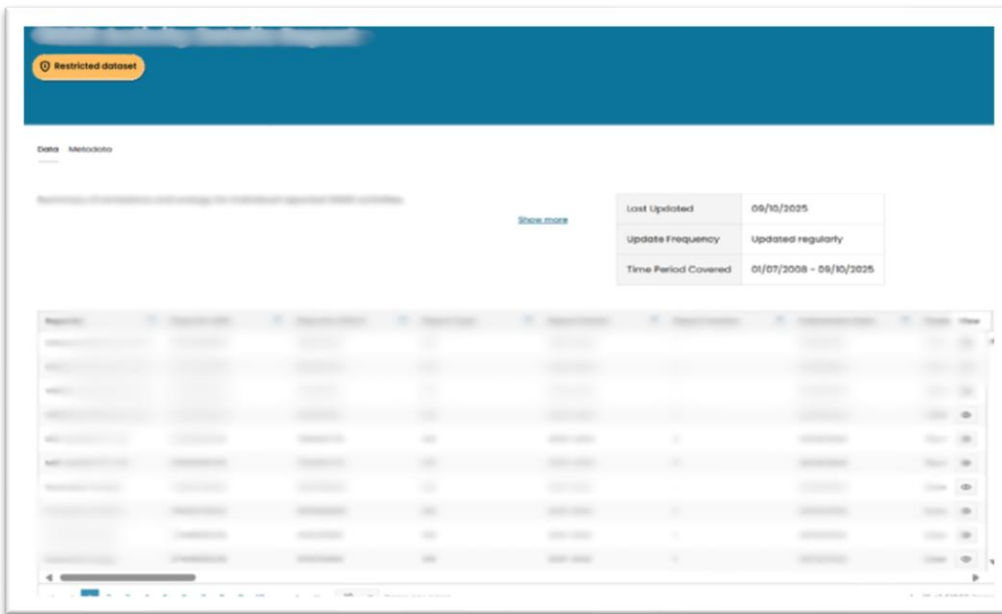


Figure 5

Downloading or sharing a restricted dataset

When downloading a restricted dataset, you will receive a pop-up notification (Figure 6) reminding you to store or share it in line with the agreement you have with the CER.

The 'copy API URL' link button will be disabled for restricted datasets, given they can't be shared publicly.

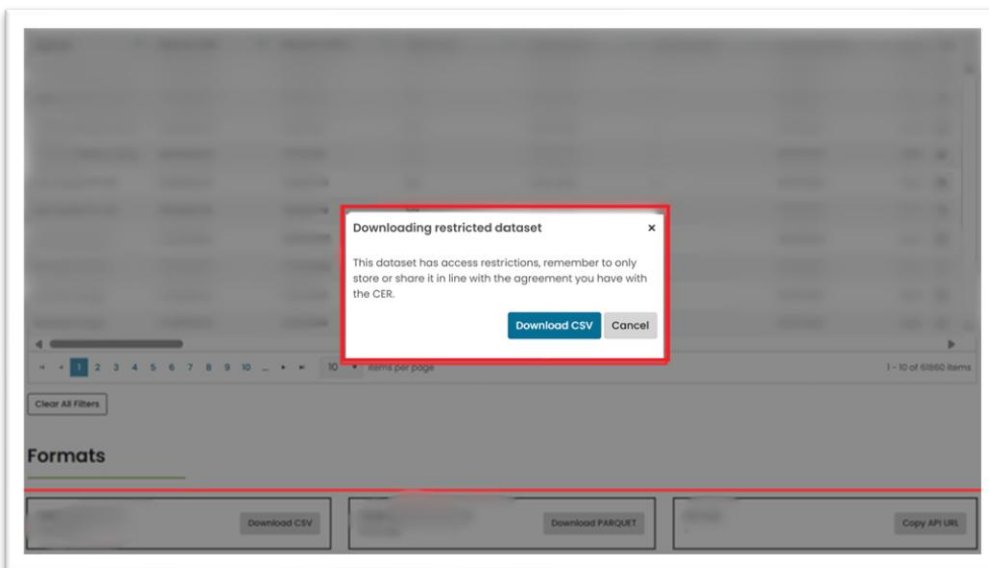


Figure 6